

# NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, Robins Cottage, Upottery, Honiton, Devon, EX14 9PL  
Telephone: 01823 299788 or Email: [clerk@churchstantonpc.co.uk](mailto:clerk@churchstantonpc.co.uk)

**A virtual meeting of Churchstanton Parish Council will be held on:**

**Wednesday 12<sup>th</sup> August 2020 at 7.30pm**

**Please note that due to the current restrictions on meeting in person a virtual meeting will be held. Any members of the public wishing to raise an item in public participation time can contact the clerk on 01823 299788 or email [clerk@churchstantonpc.co.uk](mailto:clerk@churchstantonpc.co.uk) before 7.15pm on Wednesday 12<sup>th</sup> August, 2020.**

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently and effective decisions are reached in good time.

With thanks

Ian Firth - Chair

***The first two items are not part of the formal meeting of the Council***

**7:30 – 8:00**

- **Public participation Time** (15 mins / 3 mins per person)
- **Reports from:** County Councillor - John Thorne (5 mins)  
District Councillor - Ross Henley (5 mins)  
Questions for County & District Councillors from Parish Council / Members of the public (5 mins)
  - PCSO attendance – Attendance / monthly newsletter
  - Village Hall Committee - Update

## **Agenda**

- 1. To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
- 2. Apologies for absence (1 min)**
- 3. Declarations of Interest (1 min)**
  - Update / Review Register of Interests - all councillors to notify the parish clerk in advance of the meeting with any updates to their pecuniary interests
- 4. Approval and sign off draft Minutes of the Parish Council meeting held on Wednesday 8<sup>th</sup> July 2020 (3 mins)**
- 5. Covid-19 – Update (1 min)**
  - Future Meetings - September 20

**6. Action Review Summary - (6 mins subject to prior email update/ 3 mins per item)**

- Defibrillator - Update on Telephone Kiosk / Renovation & supply of defibrillator (Clerk / Cllr. Firth)
- The Quarry (Cllr. Firth)
  - Funding application to provide enhanced access and bike track improvements – for approval
- Neighbourhood Plan - **no further update at present**
- Dog Bins - **Installed / Completed**

**7. Finance - (10 mins)**

- **Balance of Accounts as at 31<sup>st</sup> July 2020**

Current Account	4513.82
Deposit Account	19918.19
<b>Total</b>	<b><u>24,432.01</u></b>
Restricted Funds	2885.08
Unrestricted Funds	21546.93
<b>Total</b>	<b><u>24,432.01</u></b>
<b>Income (included in figures above)</b>	
<b>Payments for approval (included in figures above)</b>	
Microsoft Annual Fee – Online Services	383.04
Flowers & Card for Auditor	23.00
<b>Payments for approval (not included in figures above)</b>	
Microsoft – Monthly fee	11.28
Voipfone – Monthly fee	3.60
SALC/NALC – Annual Affiliation Fee	250.12
SPFA Membership	15.00
Clerks Fees & Expenses (July 2020)	308.68
<b>BALANCE Remaining</b>	<b><u>23,843.33</u></b>

- Approval of payments

**8. Planning Applications (30 mins / 10 mins per application)**

- **10/19/0030 (Redetermined)** Change of use of land from agricultural to equestrian with erection of stable block and formation of turnout area at Merlands, Biscoombe, Churchstanton
- **10/20/0009** Removal of Condition No. 04 (to allow the annexe to be used as a separate dwelling) of application 10/07/0031 at Hilliers, Biscoombe, Churchstanton
- **10/20/0006** Erection of an agricultural building for general purpose at Stapley, Stapley Road, Churchstanton

**9. Local Plan Review 2040 – Response to Consultation (Stage 2 date yet to be confirmed)**

**10. Highways / PPLO Update**

**11. Newsletter/Leaflet production – update (5 mins - Cllrs. Rifath, Pearson & Firth)**

**12. Logo – update (5 mins)**

**13. Parish Council Facebook & Twitter Accounts (5mins – Cllr. Rifath)**

**14. End of Covid / VJ Day Celebrations – Saturday 15<sup>th</sup> August 2020 – *postponed ufn***

**15. Correspondence** – emailed in advance (5 *min*)

- Take Art outdoor performances
- Able Community Care ‘Do Not Knock’ stickers

**16. Items of Future Business for the next Agenda - (2 *mins*)**

**Julie Wardle - Parish Clerk  
Wednesday 5<sup>th</sup> August, 2020**