

# NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, 19 Barn Close, Churchinford, Taunton, Somerset, TA3 7DJ  
Telephone: 01823 299788 or Email: [clerk@churchstantonpc.co.uk](mailto:clerk@churchstantonpc.co.uk)

A Meeting of Churchstanton Parish Council will be held on:

Wednesday 8<sup>th</sup> November 2023 at 7:30pm

In Churchinford Village Hall

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

***The first item is not part of the formal meeting of the Council***

**7:30pm – 8pm**

- **Public participation Time (15 mins)**
- **Reports from: (10 mins)**
  - County Councillors - Ross Henley / Sarah Wakefield (3 mins)
  - PCSO / Neighbourhood Watch
- **Questions from Parish Council / Members of the public (5 mins)**

## Agenda

1. **To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
2. **Apologies for absence (1 min)**
3. **Declarations of Interest (1 min)**
4. **Approval and sign off draft Minutes of the Meeting of Churchstanton Parish Council held on Wednesday 11<sup>th</sup> October 2023 (1 mins - all)**
5. **Election of Vice-chair – Pending appointment of Casual Vacancies**
6. **Casual Vacancies / Co-option - update (5 mins)**
7. **Finance - (15 mins - Parish Clerk)**
  - **Balance of Accounts as at 5<sup>th</sup> October 2023 – Scribe Net Position Report provided**

<b>Balance of Bank Accounts</b>	
Current Account	1544.28
Deposit Account	24101.04
<b>Total</b>	<b>25645.32</b>
<b>Outstanding Payments</b>	
<b>Sub-total</b>	<b>25645.32</b>
<b>Minus Restricted Grant Funding (Balance remaining)</b>	
Climate Emergency Fund	5549.00
OSMG Grant Funding	165.84
<b>Total BALANCE Remaining</b>	<b>19930.48</b>

- **Approval of Payments**

M Ford Groundworks (Climate Emergency Grant)	900.00
Amazon – Printer (Net £82.50)	99.00
Parish Clerk (October 2023)	297.38
<b>Total</b>	<b>1296.38</b>

- Approval of payments
- Net position Report
- Grant application – Churchstanton School PTA
- Churchstanton Community Fund – Autumn applications
- Budget Priorities for 2024-2025

**8. Charities – Parish Council Trustees (10 mins – Parish Clerk)**

**9. Planning Applications (5 mins / item)**

- **10/23/0017** - Erection of single storey extensions to the side and rear of Blackberry Farm, Church Road, Churchstanton (Cllr. Phillips)
- **10/23/0018/CJ** - Notification for Prior Approval for the installation of solar voltaic equipment to the roof of Foundation House, Culmhead (Cllr. Pearson)
- **10/23/0019** - Erection of a conservatory to the rear of Hunters Lodge, Taunton Road, Churchinford (Cllr. Carter)

**10. Climate Change - Update (5 mins – (Cllr. Pearson)**

**11. Highways / PPLO Update / Outdoor Space - (30 mins)**

- OSMG (Cllr. Firth)
  - The Quarry
  - Community Field
- Traffic Movement
  - Community Speedwatch (Cllr. Carter)
  - Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices (Parish Clerk)
- Public Paths Liaison Officer (PPLO) – Vacancy update (Parish Clerk)

**12. Policy Review – None**

**13. Local Community Network – Feedback (5 mins – Cllr. Firth)**

**14. Xmas Cards – Update (5 mins - all)**

**15. Correspondence – emailed in advance (5 mins - Parish Clerk)**

- CAB – Request for funding support
- Community Review Project
- Thank you – Community Larder
- BHPN AGM – Thursday 9<sup>th</sup> November 2023

**16. Items of Future Business for the next Agenda - (2 mins - all)**