

# NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, Robins Cottage, Upottery, Honiton, Devon, EX14 9PL  
Telephone: 01823 299788 or Email: [clerk@churchstantonpc.co.uk](mailto:clerk@churchstantonpc.co.uk)

**A meeting of Churchstanton Parish Council will be held on:**

**Wednesday 10<sup>th</sup> February, 2021 at 7.30pm**

***Please note that due to the current restrictions on meeting in person a virtual meeting will be held. Any members of the public wishing to raise an item in public participation time can contact the clerk on 01823 299788 or email [clerk@churchstantonpc.co.uk](mailto:clerk@churchstantonpc.co.uk) before 7.15pm on Wednesday 10<sup>th</sup> February, 2021.***

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

With thanks  
Ian Firth - Chair

***The first two items are not part of the formal meeting of the Council***

**7:30 – 8:00**

- **Public participation Time** (10 mins)
- **Reports from:** County Councillor - John Thorne (5 mins)  
District Councillor - Ross Henley (5 mins)  
PCSO / Neighbourhood Watch - Clerk (5 mins)  
Questions from Parish Council / Members of the public (5 mins)

## **Agenda**

- 1. To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960**  
(1 min)
- 2. Apologies for absence** (1 min)
- 3. Declarations of Interest** (1 min)
- 4. Approval and sign off draft Minutes of the Parish Council meeting held on Wednesday 13<sup>th</sup> January, 2021**  
(3 mins)
- 5. Covid-19 – Update** (1 min)
- 6. Action Review Summary** - (15 mins subject to prior email update/ 3 mins per item)
  - The Quarry - (Cllr. Firth)
  - Neighbourhood Plan - (Cllrs. Humble & Pearson)
  - Dog Fouling - (Cllr. Firth)
  - Climate Emergency Fund (Cllrs. Humble & Pearson) - no further update at present
  - ID Badges for Councillors – (Clerk) - awaiting photographs

## 7. Finance - (15 mins)

### • Balance of Accounts as at 31<sup>st</sup> January, 2021

Current Account	1838.64
Deposit Account	18838.53
<b>Total</b>	<b><u>20677.17</u></b>
Restricted Funds	9307.08
Unrestricted Funds	11370.09
<b>Total</b>	<b><u>20677.17</u></b>
<b>Income (included in figures above)</b>	
<b>Payments for approval (not included in figures above)</b>	
Parish Clerk Fees – January 21	314.90
<b>BALANCE Remaining</b>	<b><u>20362.27</u></b>

- Approval of payments

## 8. Planning Applications (10 mins / 5 mins per application) -

- **10/20/0022** Variation of Condition No. 02 (approved plans) and Condition No. 04 (roof light details) of application 10/20/0005 at Willow Lodge, Pay Wood, Stapley
- **10/21/0001** - Formation of 2 No. dormer windows and erection of a shed in the garden at Bracken Lodge, Stapley Road, Stapley (retention of works already undertaken)

## 9. Local Plan Review 2040 – Response to Consultation (Stage 2 date yet to be confirmed)

## 10. Highways / PPLO Update / Outdoor Space - (Cllr. Pearson - 5 mins)

- Recognising that SW&T and Somerset Wildlife Trust (SWT) are working together on a Trial Project to improve road verges, hedges and open spaces in their ownership, Churchstanton PC resolves to work with them to; protect wildflower and wildlife habitats that already exist in this Community; agrees to improve the grass-cutting regimes of SW&T in the Parish to locally assist in this Trial and undertakes to consult with the Community to move this Project forwards to ensure, as SWT say, 'we can restore nature at scale ... and happens to be our best hope of storing carbon to mitigate against the effects of the global climate crisis.'

## 11. Communication - (Cllr. Rifath - 10 mins)

- Informative for Parish; a bulletin or similar informing the Parish of the council's 2021 goals justifying the increase in precept
- High speed Broadband for the Parish; the parish is suffering from extremes of internet connectivity which has come to light during Covid-19 with many working from home. There are various incentives available for consideration which includes raising monies and applying for grants/vouchers. I propose to the parish that I will be doing the legwork and contacting authorities such as County Councillor and MP with regards to this. What I'd like is the backing of the parish in support of these letters so there is authority behind it. Please note there is no monetary request being made here, simply a request for support in writing.

## 12. Correspondence – emailed in advance (5 mins)

- Stogursey Parish Council – S106 Change of Policy

## 13. Items of Future Business for the next Agenda - (2 mins)