

NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, Robins Cottage, Upottery, Honiton, Devon, EX14 9PL
Telephone: 01823 299788 or Email: clerk@churchstantonpc.co.uk

A meeting of Churchstanton Parish Council will be held on:

Wednesday 13th January, 2021 at 7.30pm

Please note that due to the current restrictions on meeting in person a virtual meeting will be held. Any members of the public wishing to raise an item in public participation time can contact the clerk on 01823 299788 or email clerk@churchstantonpc.co.uk before 7.15pm on Wednesday 13th January, 2021.

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

With thanks
Ian Firth - Chair

The first two items are not part of the formal meeting of the Council

7:30 – 8:00

- **Public participation Time (10 mins)**
- **Reports from:** County Councillor - John Thorne (5 mins)
District Councillor - Ross Henley (5 mins)
PCSO / Neighbourhood Watch - Clerk (5 mins)
Questions from Parish Council / Members of the public (5 mins)

Agenda

- 1. To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
- 2. Apologies for absence (1 min)**
- 3. Declarations of Interest (1 min)**
- 4. Approval and sign off draft Minutes of the Parish Council meeting held on Wednesday 9th December, 2020 (3 mins)**
- 5. Covid-19 – Update (1 min)**
- 6. Action Review Summary - (15 mins subject to prior email update/ 3 mins per item)**
 - Defibrillator – (Clerk)
 - The Quarry (Cllr. Firth)
 - Neighbourhood Plan - (Cllrs. Humble & Pearson)
 - Climate Emergency Fund (Cllrs. Humble & Pearson)
 - ID Badges for Councillors – Councillor Photographs (Clerk)

7. Finance - (15 mins)

- **Balance of Accounts as at 31st December, 2020**

Current Account	2135.13
Deposit Account	21438.53
<u>Total</u>	<u>23573.66</u>
Restricted Funds	1905.08
Unrestricted Funds	21668.58
<u>Total</u>	<u>23573.66</u>
<u>Income</u> (included in figures above)	
<u>Payments approved</u> (not included in figures above) - Community Heartbeat Trust	2598.00
<u>Payments for approval</u> (not included in figures above)	
Amazon Marketplace – Ink Cartridges	52.95
Cllr. Pearson – Headset	20.00
Parish Clerk Fees – December 20	219.05
<u>BALANCE Remaining</u>	<u>20683.66</u>

- Approval of payments
- Proposed Budget Plan 2021-2022
- Approval of Budget Plan 2021-2022
- Proposed Parish Council Precept 2021-2022
- Approval of Parish Council Precept 2021-2022

8. Planning Applications (10 mins / 5 mins per application) - None to date

9. GDPR (Clerk / 5 mins)

- Privacy Policy for approval
- Privacy Notices

10. Local Plan Review 2040 – Response to Consultation (Stage 2 date yet to be confirmed)

11. Highways / PPLO Update / Outdoor Space - (5 mins)

- Dog Fouling - proposal to formally authorise the parish clerk to seek a “Public spaces protection order” on the whole of Churchinford – i.e., the areas which are not a national speed limit highway and to include all footpaths, verges and open spaces within the village. - (Cllr. Firth / 5 mins)

12. Correspondence – emailed in advance (5 mins)

- Ashfords LLP – Advice on Registration of Land at The Quarry
- Stronger Somerset Proposal (information only)
- SCC – Climate Emergency Fund

13. Items of Future Business for the next Agenda - (2 mins)

