

NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, 19 Barn Close, Churchinford, Taunton, Somerset, TA3 7DJ
Telephone: 01823 299788 or Email: clerk@churchstantonpc.co.uk

A Meeting of Churchstanton Parish Council will be held on:

Wednesday 13th December 2023 at 7:30pm

In Churchinford Village Hall

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

The first item is not part of the formal meeting of the Council

7:30pm – 8pm

- **Public participation Time (15 mins)**
- **Reports from: (10 mins)**
 - County Councillors - Ross Henley / Sarah Wakefield (3 mins)
 - PCSO / Neighbourhood Watch
- **Questions from Parish Council / Members of the public (5 mins)**

Agenda

1. **To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
2. **Apologies for absence (1 min)**
3. **Declarations of Interest (1 min)**
4. **Approval and sign off draft Minutes of the Meeting of Churchstanton Parish Council held on Wednesday 8th November 2023 (1 mins - all)**
5. **Election of Vice-chair – Pending appointment of Casual Vacancies**
6. **Casual Vacancies / Co-option - update (5 mins)**
7. **Finance - (20 mins - Parish Clerk)**
 - **Balance of Accounts as at 7th December 2023 – Scribe Net Position Report provided**

<u>Balance of Bank Accounts</u>	
Current Account	3101.94
Deposit Account	22101.04
<u>Total</u>	<u>25202.98</u>
<u>Outstanding Payments</u>	
<u>Sub-total</u>	
<u>Minus Restricted Grant Funding (Balance remaining)</u>	
Climate Emergency Fund	5049.00
OSMG Grant Funding	165.84
<u>Total BALANCE Remaining</u>	<u>19,988.14</u>

- **Approval of Payments**

Alan Bawler Plumbing & Property Maintenance (Climate Emergency Fund)	500.00
CLEAR Insurance – Additional premium for OSMG	47.28
Connetts Farm – Xmas Tree	240.00
Trevor Lloyd – Flyers – D-day Celebrations 2024	39.99
RBL – Wreath	27.75
Churchinford Community Shop – Community Larder	49.00
Churchinford Community Shop – Community Larder	47.59
Parish Clerk (November 2023)	790.31
Total	1741.92

- Approval of payments
- Net position Report
- Blackdown Music Trust - £1,000 Grant – D-Day Celebrations 2024
- Road Safety Grant - £4,870 – Speed Indicator Devices
- Grant application – Churchstanton School PTA
- OSMG – Contents / Property Insurance
- Budget Priorities for 2024-2025 – Asset & Service Devolution

8. Charities – Parish Council Trustees - Ratification (5 mins – Parish Clerk)

9. Planning Applications (5 mins / item)

- **10/23/0016** - Erection of a 2 No. bedroomed lodge/park home for a temporary period of three years to accommodate essential staff at Hummingbird Care Home, Royston Road, Churchinford (Cllr.Firth)
- **10/23/0020** - Siting of 2 No. caravans for holiday let use with erection of shelters, a geodome and sauna on land at Magpies Barn, Buttles Lane, Churchinford
- **10/23/0023** - Installation and operation of a ground mounted photovoltaic solar array with switch station at Western Provident Association, Culmhead Business Park, Churchinford Road, Churchstanton (Cllr.Pearson)

10. Climate Change - Update (5 mins – (Cllr.Pearson)

11. Highways / PPLO Update / Outdoor Space - (30 mins)

- OSMG (Cllr. Firth)
 - The Quarry
 - Community Field
- Traffic Movement
 - Community Speedwatch (Cllr. Carter)
 - Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices (Parish Clerk)
 - Road Safety Grant from Police Community Trust - £4,870
 - Siting of device on Honiton Road
 - Installation of new post – SCC
- Public Paths Liaison Officer (PPLO) – Vacancy update (Parish Clerk)

12. Policy Review – None

13. Local Community Network – Next meeting – Wednesday 17th January 2024 (5 mins)

14. Xmas Cards – Update & Delivery (5 mins)

15. Correspondence – emailed in advance (5 mins - Parish Clerk)

16. Items of Future Business for the next Agenda - (2 mins)

Julie Wardle
Thursday 7th December 2023