

NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, Robins Cottage, Upottery, Honiton, Devon, EX14 9PL
Telephone: 01823 299788 or Email: clerk@churchstantonpc.co.uk

A virtual meeting of Churchstanton Parish Council will be held on:

Wednesday 14th October, 2020 at 7.30pm

Please note that due to the current restrictions on meeting in person a virtual meeting will be held. Any members of the public wishing to raise an item in public participation time can contact the clerk on 01823 299788 or email clerk@churchstantonpc.co.uk before 7.15pm on Wednesday 14th October, 2020.

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently and effective decisions are reached in good time.

With thanks
Ian Firth - Chair

The first two items are not part of the formal meeting of the Council

7:30 – 8:00

- **Public participation Time (15 mins)**
- **Reports from:** County Councillor - John Thorne (5 mins)
District Councillor - Ross Henley (5 mins)
PCSO – No report available
Questions from Parish Council / Members of the public (5 mins)

Agenda

- 1. To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
- 2. Apologies for absence (1 min)**
- 3. Declarations of Interest (1 min)**
 - Update / Review Register of Interests - all councillors to notify the parish clerk in advance of the meeting with any updates to their pecuniary interests
- 4. Approval and sign off draft Minutes of the Parish Council meeting held on Wednesday 9th September, 2020 (1 min)**
- 5. Covid-19 – Update (1 min) - Village Hall Rental Fee (Advance payment)**
- 6. Action Review Summary - (12 mins subject to prior email update/ 3 mins per item)**
 - Defibrillator - Update on Telephone Kiosk / Renovation & supply of defibrillator (Clerk)
 - The Quarry (Cllr. Firth)
 - Neighbourhood Plan -
 - Climate Emergency Fund (Cllrs. Humble & Pearson)

7. Finance - (10 mins)

- **Balance of Accounts as at 30th September, 2020**

| | |
|---|------------------------|
| Current Account | 3270.71 |
| Deposit Account | 24418.19 |
| <u>Total</u> | <u>27688.90</u> |
| Restricted Funds | 2885.08 |
| Unrestricted Funds | 24803.82 |
| <u>Total</u> | <u>27688.90</u> |
| | |
| <u>Income (included in figures above)</u> | |
| Parish Precept P2 | 5042.00 |
| Parish Grant 2020/21 (OSMG £520 /Churchyard £535) | 1055.00 |
| <u>Payments for approval (included in figures above)</u> | |
| | |
| <u>Payments for approval (not included in figures above)</u> | |
| SALC Training – Councillor Essentials (RR) | 25.00 |
| Clerks Fees & Expenses (September 2020) | 477.03 |
| SLCC – Annual Membership | 109.00 |
| | |
| <u>BALANCE Remaining</u> | <u>27077.87</u> |

- Approval of payments
- Clerk Annual Leave Entitlement
- Churchstanton Community Fund – Applications for Spring 2020
- The Mapping Company

8. Planning Applications (10 mins / 5 mins per application)

- **10/20/0014** - Erection of First Floor extension to the rear and replacement of porch to the front.
(Cllr.Firth)
- **10/20/0018** - Erection of a two storey extension on the north elevation of Willow Lodge, Pay Wood, Stapley (amended scheme to 10/20/0005)

9. Model Standing Orders – Annual Review and Adoption - (circulated in advance -5 mins)

10. Local Plan Review 2040 – Response to Consultation (Stage 2 date yet to be confirmed)

11. Highways / PPLO Update / Outdoor Space - (5 mins)

- Salt/Grit Bins - Quotes
- Free trees – SW&T

12. Newsletter/Leaflet production – update (3 mins - Cllrs. Rifath, Pearson & Firth)

13. OSMG – Change to Constitution (circulated in advance - 3 mins)

**14. NALC Planning for the Future Consultation - white paper (Deadline 15th October)-
(circulated in advance -5 mins)**

15. NALC Transparency and Competition – Data and Land Control Consultation (Deadline 16th October) -
(*circulated in advance – 5 mins*)

16. NALC Changes to the Current Planning System Consultation (Deadline 17th October) -
(*circulated in advance - 5 mins*)

17. Correspondence – emailed in advance (2 *min*)
– Life for a Life Memorial Forests

18. Items of Future Business for the next Agenda - (2 *mins*)

Julie Wardle - Parish Clerk
Wednesday 7th October, 2020