

NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, 19 Barn Close, Churchinford, Taunton, Somerset, TA3 7DJ
Telephone: 01823 299788 or Email: clerk@churchstantonpc.co.uk

Wednesday 14th February 2024 at 7:30pm

In Churchinford Village Hall

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

The first item is not part of the formal meeting of the Council

7:30pm – 8pm

- **Public participation Time (15 mins)**
- **Reports from: (10 mins)**
 - County Councillors - Ross Henley / Sarah Wakefield (3 mins)
 - PCSO / Neighbourhood Watch
- **Questions from Parish Council / Members of the public (5 mins)**

Agenda

1. **To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960 (1 min)**
2. **Apologies for absence (1 min)**
3. **Declarations of Interest (1 min)**
4. **Approval and sign off draft Minutes of the Meeting of Churchstanton Parish Council held on Wednesday 10th January 2024 (1 min)**
5. **Election of Vice-chair – Pending appointment of Casual Vacancies**
6. **Casual Vacancies / Co-option - update (5 mins)**
7. **Finance - (20 mins - Parish Clerk)**
 - **Balance of Accounts as at 5th February 2024**

<u>Balance of Bank Accounts</u>	
Current Account	2105.91
Deposit Account	16101.04
<u>Total</u>	<u>18206.95</u>
<u>Minus Restricted Grant Funding (Balance remaining)</u>	
Climate Emergency Fund	1249.00
OSMG Grant Funding	121.86
<u>Total BALANCE Remaining</u>	<u>16836.09</u>

- **Approval of payments**
 - Scribe Payments List
 - Invoices received for payment
 - Parish Clerk (Jan 2024) – £421.63
 - **Scribe Net position Report**
- 8. Planning Applications (5 mins / item)**
- **10/23/0021** - Conversion of derelict agricultural barn into a work/live unit at the Wagon Barn, Buttles Lane, Churchinford (*Cllr.Carter*)
 - **10/23/0024** - Erection of a steel framed barn/stables at Paye Farm, Churchstanton (*Cllr.Firth*)
 - **10/24/0002** - Demolition of single storey rear lean-to extension and front entrance porch with erection of a part single storey and part two storey extension to the rear, installation of window to the side and replacement of canopy over front entrance at Marlpits, Stapley Road, Stapley (*Cllr.Phillips*)
- 9. Climate Change - Update (5 mins – (Cllr.Pearson)**
- 10. Highways / PPLO Update / Outdoor Space - (15 mins)**
- OSMG (*Cllr. Firth*)
 - The Quarry
 - Community Field
 - Traffic Movement
 - Community Speedwatch (*Cllr. Carter*)
 - Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices (*Parish Clerk*)
 - Road Safety Grant from Police Community Trust - £4,870
 - Installation of new post
 - Public Paths Liaison Officer (PPLO) – Vacancy update (*Parish Clerk*)
- 11. Policy Review – Model Standing Orders (5 mins)**
- 12. Local Community Network (Cllr Firth – 5 mins)**
- Feedback & Update
 - Next meeting – Wednesday 13th March 2024
- 13. Correspondence – emailed in advance (5 mins - Parish Clerk)**
- Website communications received
 - SALC Training Dates
 - Hedgehogs R Us Highway Project
- 14. Items of Future Business for the next Agenda - (2 mins)**

Julie Wardle
Thursday 8th February 2024