

NOTICE OF A MEETING OF CHURCHSTANTON PARISH COUNCIL

Clerk to the Parish Council: Julie Wardle, 19 Barn Close, Churchinford, Taunton, Somerset, TA3 7DJ
Telephone: 01823 299788 or Email: clerk@churchstantonpc.co.uk

Wednesday 20th March 2024 at 7:30pm

In Churchinford Village Hall

Councillors and members of the public should please note that, aside from time allocated for public participation and local Councillor's reports, Parish Council Meetings are executive sessions where agenda items are to be limited to matters to be resolved by the Council during that meeting. For expedience and efficiency, agenda items require a clear proposal (to be seconded) prior to a formal vote. Items which do not require a decision should not be requested for inclusion and instead dealt with through correspondence (with the clerk) until ready for decision. Note that if an item has been put forward for inclusion, the requesting Councillor(s) is requested to provide a summary in advance of the meeting – so that issues are considered efficiently, and effective decisions are reached in good time.

The first item is not part of the formal meeting of the Council

7:30pm – 8pm

- **Public participation Time** (15 mins)
- **Reports from:** (10 mins)
 - County Councillors - Ross Henley / Sarah Wakefield (3 mins)
 - PCSO / Neighbourhood Watch
- **Questions from Parish Council / Members of the public** (5 mins)

Agenda

1. **To resolve to exclude members of the press or public. To agree any items to be dealt with after the press and public have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted (Public bodies (Admission to Meetings Act) 1960**
(1 min)
2. **Apologies for absence** (1 min)
3. **Declarations of Interest** (1 min)
4. **Approval and sign off draft Minutes of the Meeting of Churchstanton Parish Council held on Wednesday 14th February 2024** (1 min)
5. **Casual Vacancies / Co-option - update** (5 mins)
6. **Finance - (20 mins - Parish Clerk)**
 - **Balance of Accounts as at 5th February 2024**

<u>Balance of Bank Accounts</u>	
Current Account	6506.78
Deposit Account	14601.04
<u>Sub-total</u>	<u>21107.82</u>
Minus unrepresented payments	86.40
<u>Total</u>	<u>21021.42</u>
<u>Minus Restricted Grant Funding (Balance remaining)</u>	
Climate Emergency Fund	12.73
OSMG Grant Funding	121.86
<u>Total BALANCE Remaining</u>	<u>20886.83</u>

- **Approval of payments**
 - Scribe Payments List
 - Invoices received for payment
 - Parish Clerk
 - BHPN 2023-24 & 2024-25
- **Scribe Net position Report**
- **Approval of Auditor**

7. Planning Applications (5 mins / item)

- 10/24/0005 - Variation of Condition No. 02 (approved plans) of application 10/22/0017 at Kesel, Brimley Road, Churchstanton (*Cllr. Pearson*)

8. Climate Change - Update (5 mins – (Cllr. Pearson)

9. Highways / PPLO Update / Outdoor Space - (15 mins)

- Highway Maintenance Devolution - Options for local enhancement to routine highways maintenance services
- OSMG (*Cllr. Firth*)
 - The Quarry
 - Community Field
- Traffic Movement
 - Community Speedwatch (*Cllr. Carter*)
 - Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices (*Parish Clerk*)
 - Installation of new post
 - Purchase of devices
- Public Paths Liaison Officer (PPLO) – Vacancy update (*Parish Clerk*)

10. Policy Review – Financial Regulations & Risk Assessment (5 mins)

11. Local Community Network (Cllr Firth – 5 mins)

- Feedback & Update
- Next meeting – 1st May 2024

12. Annual Parish Meeting – Format & Date (5 mins – Parish Clerk)

13. Correspondence – emailed in advance (5 mins - Parish Clerk)

14. Items of Future Business for the next Agenda - (2 mins)

Julie Wardle
Friday 15th March 2024