

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 8 th January, 2020
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ken Pearson, Cllr. Andrew Crabb, Cllr. Ian Foxwell, Cllr. Helen Humble, Cllr. Dan Prettejohn
In attendance	John Milne, Raadiyah Rifath, County Cllr. John Thorne
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	Having previously been involved with the initial stages of creating a neighbourhood plan for the parish, John Milne made the Parish Council aware that it was a very big task to complete this plan and offered to provide any information that he had previously acquired to the Parish Council to assist them moving forwards.
Reports from County / District Councillors, Neighbourhood Watch & Police	<p><u>County Councillor – John Thorne</u> (Full report available on the Parish Council website or by contacting the Parish Clerk)</p> <p>One Somerset – The County Council Leader, Cllr. David Fothergill is going to press the case for Somerset to have a single unitary council. This would mean disbanding the present County Council and all of the District Councils and replacing them with one authority.</p> <p>Finance – SCC is still on track for a balanced budget position by the end of the financial year and has been named in an independent report as one of the top 10 most improved Councils in the country.</p> <p>Superfast Broadband – Ongoing.</p> <p>Grit Bins- Grit Bins in the Parish should now have been filled.</p> <p>Climate Change – Following the recent pause due to ‘purdah’ the Climate Change Consultation is now restarting. The most local event takes place in Taunton Library on Saturday 18th January when you can drop in at any time between 10am – 4pm. An online survey is also available at www.surveymonkey.co.uk/r/Somerset-Climate-Change-Survey-2019</p> <p>A Block – Work on refurbishing County Halls A Block is progressing and is still on budget. Although the project has attracted criticism due to its cost, it is an invest to save scheme which will produce annual savings for the County Council of £700k</p> <p>Fire & Rescue Service – Following a recent consultation, the recommendation is that a 2nd appliance is kept in Wellington and Chard to provide back up for Taunton and Yeovil. The 2nd appliance will only be available at night. The Fire & Rescue authority meets on Friday 10th January, 2020 to discuss the issue.</p>
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Helen Humble, District Cllr. Ross Henley
3. Declaration of Interest	Cllr. Prettejohn declared an interest in item 10. Assets of Community Value. One of the applications relates to The York Inn, Churchinford

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of CPC Meeting held on 12 th December, 2019 - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action By Whom	Action Date
5. Appointment of Vice Chair to Churchstanton Parish Council	Following the recent resignation of Cllr. Kerry Thorne, Cllr. Andrew Crabbe was proposed and unanimously approved to become the temporary Vice Chair of the Parish Council with immediate effect.		

	The Parish Clerk will contact SW&T to clarify the correct process for filling the casual vacancy that has arisen as a result of Cllr. Thorne's resignation. One parishioner has already expressed an interest in filling this position.																												
6. Action Review Summary	<ul style="list-style-type: none">• Defibrillator – Written authority had been received from the Village Hall Trustees enabling the Parish Council to proceed with adopting the telephone kiosk in Churchinford which is on land owned by the Village Hall. The telephone kiosk in Stapley had been removed some time ago with the authority of the previous Parish Council. It may be possible to source another in order to provide an additional defibrillator in Stapley.• The Quarry – As soon as the weather improves, the previously approved consultant will be engaged to complete a management plan of the site.• Neighbourhood Plan – Approval of the designated area for the Parish Neighbourhood Plan has been received from SW&T District Council. The Public Consultation meeting will now take place in March.• Dog Bins – Following receipt of a quotation from SW&T District Council, approval was given to the Clerk to proceed with the purchase and installation of two dog bins in Churchinford at a cost of £1,236. Both bins will be emptied weekly. One will be placed on the Community Field and the other next to the Parish noticeboard in the centre of the village.	JW	12/02/2020																										
7. Finance	<ul style="list-style-type: none">• Balance of Accounts as at 17th December, 2019 <table><tr><td>Current Account</td><td>£4,246.17</td></tr><tr><td>Deposit Account</td><td>£19,868.65</td></tr><tr><td>TOTAL</td><td>£24,114.82</td></tr><tr><td>Uncleared Payments</td><td></td></tr><tr><td>Restricted Funds</td><td>£3,940.08</td></tr><tr><td>Unrestricted Funds</td><td>£20,174.74</td></tr><tr><td></td><td></td></tr><tr><td>Income (included in figures above)</td><td></td></tr><tr><td></td><td></td></tr><tr><td>Payments for approval</td><td></td></tr><tr><td> i) Clerks Fees & Expenses (December 19)</td><td>£370.87</td></tr><tr><td></td><td></td></tr><tr><td>BALANCE Remaining</td><td>£23,743.95</td></tr></table> <p><u>All payments (above) were approved for immediate payment</u></p> <p><u>Budget Planning</u></p> <ul style="list-style-type: none">• Proposed 2020/2021 Budget plan was presented to the Parish Council and unanimously approved.• The 2020-21 Parish Precept was unanimously approved at £10,084 (£26.30 per annum for a Band D property) <p><u>S106 Funding</u> – The Parish Council had been made aware of a small balance of S106 funding available. £431.12 for Outdoor Recreation and £28.13 for Allotments. The Clerk will advise the OSMG regarding the balance available for Allotments. The outdoor recreation balance will be held for future projects.</p>	Current Account	£4,246.17	Deposit Account	£19,868.65	TOTAL	£24,114.82	Uncleared Payments		Restricted Funds	£3,940.08	Unrestricted Funds	£20,174.74			Income (included in figures above)				Payments for approval		i) Clerks Fees & Expenses (December 19)	£370.87			BALANCE Remaining	£23,743.95	JW	12/02/2020
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	Quarterly Review of Accounts – Cllr. Pearson will complete a quarterly review of the Parish Council accounts. The Clerk will arrange this with Cllr. Pearson asap.		
8. Planning Applications	<ul style="list-style-type: none"> • 10/19/0031 - Erection of single storey rear extension at Blackmores, Stapley Road, Stapley, Churchstanton – The Parish Council fully support this application. • 10/19/0032 - Conversion of annexe into 1 No. dwelling at Merlands, Stapley Road, Biscombe, Churchstanton- The Parish Council fully support this application subject to identification / clarification of the boundary of this property / land. 		
9. Highways	<ul style="list-style-type: none"> • Traffic Speed in the Parish – To date there had been no interest from Parishioners willing to participate in a Community Speedwatch Group. The Clerk had investigated the cost of installing a SID (Speed Indicator Device) for Churchinford but unfortunately it was agreed that the cost was prohibitive at £2.5 - 3k per SID. Consideration was now being given to the possibility of extending the 30mph area around Churchinford and possibly installing rumble strips on the Taunton Road as cars approach the village. • Rocks on Grass Verges – Following an enquiry made by the Clerk on behalf of a member of the Parish, Somerset Highways Department had confirmed that the verges were their responsibility and therefore, as previously advised, Parishioners should not place obstructions on them. 		
10. Assets of Community Value (ACV)	Following unanimous approval to submit applications to register the barn next to the Village Hall as well as The York Inn as Assets of Community Value, the Chairman, together with the Clerk will work on these applications. This will ensure that should either of these properties be offered for sale, the community would have first refusal to purchase them.	IF	12/02/2020
11. Correspondence	<ul style="list-style-type: none"> • Green Drinks • National Big Fix Event • Tree & Woodland Grant Fund • SW&T Local Plan Consultation • Future of Local Government in Somerset 		
17. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Process for Co-option to Casual Vacancy • VE Day Celebrations – Budget allocation 		
Date of Next Meeting	Wednesday 12th February, 2020		