

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 11 th March, 2020
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ken Pearson, Cllr. Helen Humble, Cllr. Dan Prettejohn
In attendance	Raadiyah Rifath, District Councillor Ross Henley, Ann Papworth, Ron Hall, Mr & Mrs Baker, Joe Knowles, Gill Peatfield, Ellie Tubbs, Nigel Drew
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	Mrs Peatfield and Mr & Mrs Baker all made representation regarding planning application ref: 10/19/0030. Ann Papworth enquired if CPC had received any notification from SW&T regarding an appeal relating to planning application ref: 10/20/0002 Nigel Drew spoke briefly to the council regarding his involvement with the Twinning Association. OSMG – Joe Knowles updated the parish council on the latest concerns regarding dog fouling in the community. He asked that dog faeces be left in situ in order that they can be marked and provide an evidence trail.
Reports from County / District Councillors, Neighbourhood Watch & Police	<u>County Councillor – John Thorne</u> - Councillor Thorne provided a lengthy written report, a copy of which is available on the Parish Council website or by contacting the Parish Clerk. <u>District Councillor – Ross Henley</u> Planning issues – Cllr Henley asked for any information regarding current planning issues should be sent to him and he will take these forwards with SW&T District Council Hummingbird Care – Cllr Henley was supporting a request from Hummingbird Care to provide new signage and lighting outside the residential home on Royston Road. Pot Holes – Cllr Henley had been chasing the fixing of pot holes in Wellesley Way, a resurface of the area is due to be completed soon
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Andrew Crabb, Cllr. Ian Foxwell
3. Declaration of Interest	Cllr. Firth declared an interest in the planning enforcement on the agenda.

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of CPC Meeting held on 12 th February, 2020 - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action By Whom	Action Date
5. Co-option of Parish Councillor	The parish council had received one application for co-option from Raadiyah Rifath. Cllr. Humble proposed the appointment of Raadiyah to the parish council, this was seconded by Cllr. Firth and unanimously approved by the parish council. Raadiyah's appointment will take effect from 1 st April, 2020.		
6. Action Review Summary	<ul style="list-style-type: none"> <u>Defibrillator</u> – The telephone equipment has now been removed from the telephone kiosk. The council will discuss the next steps regarding the painting and preparation of the kiosk for installation of a defibrillator at their next meeting (agenda item) <u>The Quarry</u> – No further update at present. 		

	<ul style="list-style-type: none">• Neighbourhood Plan – Ann Rhodes (SW&T) will attend the Public Consultation which will now take place at the Annual Parish Meeting on 22nd April. An advert will be placed in the CBO news informing the parish of the consultation. Cllr. Pearson and Cllr. Humble will meet to prepare a leaflet for distribution around the parish regarding the Neighbourhood Plan.• Dog Bins – The clerk had met with a representative from SW&T regarding the location and installation of the two new dog bins in Churchinford. These will be installed shortly. The clerk will chase if necessary.• ACV's - Both applications had been submitted to SW&T. A notice has been posted on the derelict barn and The York Inn has received written communication regarding the application. Following an eight week consideration process the outcome of the applications will be advised on 16th April, 2020.																												
7. Finance	<ul style="list-style-type: none">• Balance of Accounts as at 29th February, 2020 <table><tr><td>Current Account</td><td>£2,843.13</td></tr><tr><td>Deposit Account</td><td>£19,868.65</td></tr><tr><td>TOTAL</td><td>£22,711.78</td></tr><tr><td>Uncleared Payments</td><td>£0.00</td></tr><tr><td>Restricted Funds</td><td>£3,405.08</td></tr><tr><td>Unrestricted Funds</td><td>£19,306.70</td></tr><tr><td></td><td></td></tr><tr><td>Income (included in figures above)</td><td>£0.00</td></tr><tr><td></td><td></td></tr><tr><td>Payments for approval</td><td></td></tr><tr><td>Clerks Fees & Expenses (February 2020)</td><td>£323.80</td></tr><tr><td></td><td></td></tr><tr><td>BALANCE Remaining</td><td>£22,387.98</td></tr></table> <ul style="list-style-type: none">• Donation from CBO for VE Day Celebrations – The clerk had been contacted by David Griffiths and advised that the CBO will contribute £200-£250 towards VE Day celebrations in the parish.• Parish Grant 2019/20 (£520) - The parish council unanimously agreed to transfer these monies to the OSMG to assist with grass cutting.	Current Account	£2,843.13	Deposit Account	£19,868.65	TOTAL	£22,711.78	Uncleared Payments	£0.00	Restricted Funds	£3,405.08	Unrestricted Funds	£19,306.70			Income (included in figures above)	£0.00			Payments for approval		Clerks Fees & Expenses (February 2020)	£323.80			BALANCE Remaining	£22,387.98		
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8. Planning Applications	<ul style="list-style-type: none">• Planning Enforcement – Holiday Units at Pipistrelle House, Smeatharpe – The parish council have no comment to make regarding the enforcement at this stage.• 10/19/0030 (Amendment) - Change of use of land from agricultural to equestrian with erection of stable block and formation of turnout area. Clarification that the previously submitted amended plans also illustrate the enlargement of the turnout area from 18.269 by 17.678 to 20 by 20 metres and the reconfiguration of the access track. This is in addition to the previously stated amendments – It was the opinion of the Parish Council that the disagreement regarding this application between the applicant and neighbour had been made much more challenging by the amendments made to the plan by SW&T District Council. The Parish Council response to the planning team is:																												

	<p>The Parish Council would like to register their concerns regarding the recent amendment to these plans which includes the re-siting of the stable block (advised by SW&T planning team). The Parish Council wish to support the original plan and siting of the stable block, prior to this change, which was preferable not only to the Parish Council but also to both the applicant and their neighbours. In light of the fact that the amendment was based on advice provided by SW&T planning team, any additional cost incurred due to a further amendment to the plans should, in our opinion be waived.</p> <ul style="list-style-type: none"> • 10/19/0029 - The clerk advised the parish council that this planning application had been withdrawn. 		
9. Community Litter Pick	<ul style="list-style-type: none"> • The date of the Community Litter Pick was agreed as Saturday 4th April, 10:00 – 13:00. • A tow-a-skip will be booked and delivered to the Village Hall car park. • Refreshments / hospitality to be provided by The York Inn • Litter pick sticks will be purchased by the clerk • A budget of £500 to support the event was unanimously approved, by all councillors present. 		
10. Annual Parish Meeting	<p>The agenda for the Annual Parish Meeting on Wednesday 22nd April was agreed as follows:</p> <ul style="list-style-type: none"> – Public Participation – Charities (Clerk to write to each of the charities to invite them to attend) – Update from Churchstanton Parish Council – Neighbourhood Plan – Presentation and Consultation – Q&A 		
11. SW&T Consultations	<ul style="list-style-type: none"> • Design Guide; to adopt the Blackdown Hills AONB Design Guide for Houses into the Local Plan Update -Local Plan Response to Consultation by the 16th March • Somerset Climate Emergency response online. <p>Cllr. Pearson to send an email to all parish councillors in order to gather feedback in relation to both the Local Plan consultation and the Somerset Climate Emergency response. On receipt of councillor's comments Cllr. Pearson will prepare and send the Parish Council response to both SW&T District Council and Somerset County Council.</p>		
12. Highways	<ul style="list-style-type: none"> • Signpost in Stapley/Biscombe to agree funding to replace the missing Fingerpost – The parish council unanimously approved funding up to £500 to replace the missing fingerpost in Stapley/Biscombe. • Grit bins that had been reported as still being empty have now been refilled 		
13. Newsletter / Leaflet Production	Councillors Humble and Pearson will meet to produce a leaflet from the parish council to our parishioners. The leaflet will include information in relation to the Neighbourhood Plan consultation.		
14. Correspondence	Climate and Ecological Emergency Workshop – 25 th March in Buckland St Mary village hall – Cllr.Crabbe to attend on behalf of the parish council.		
12. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Telephone Kiosk – Plans & preparation for defibrillator • Local Plan 		
Date of Next Meeting	Wednesday 8th April, 2020		