

## CHURCHSTANTON PARISH COUNCIL

### MINUTES/ACTION NOTES

<b>Name of meeting:</b>	Churchstanton Parish Council Meeting
<b>Date meeting held:</b>	Wednesday 8 <sup>th</sup> February 2023
<b>Meeting location:</b>	Churchinford Village Hall
<b>Present:</b>	Cllr. Ian Foxwell, Cllr. Paul Carter
<b>In attendance</b>	County Councillor Ross Henley, Liz Feehan (Community Larder)
<b>Chair</b>	Cllr. Ian Firth
<b>Clerk</b>	Julie Wardle
<b><u>Public Participation Time</u></b>	<b><u>Community Larder</u></b> - Liz Feehan attended to talk to the Parish Council about the amount of ongoing financial support that they might provide for the Community Larder. This will be an agenda item for their next meeting in March.
<b>Reports from County Councillors, Neighbourhood Watch &amp; Police</b>	<b><u>County Councillor Ross Henley</u></b> – The County Council budget meeting takes place later this month with a proposal to increase council tax by 2.99% + 2% for adult social care. Despite the additional spending on Adult Social Care and Young Persons Services they are unable to keep on top of the rising costs of these services. <b>Streetlighting</b> - Ross is intending to complete a consultation exercise using Facebook to gather views on streetlighting in the village and feed the results back to Somerset County Council. <b>Fly Tipping</b> – Cllr. Firth asked whether it might be possible to use CCTV to help with this ongoing problem in the parish and surrounding areas. <b>Local Community Networks (LCN's)</b> – Ross will play an active role in the Local Community Network and is optimistic that it could work well. It is not yet clear where the meetings will take place or how the Parish Council will be represented.
<b>1. To resolve to exclude members of the press or public</b>	None
<b>2. Apologies</b>	Cllr. Ken Pearson, Cllr. Raadiyah Rifath, Cllr. Tristan Phillips, Cllr. Andrew Crabb
<b>3. Declaration of Interest</b>	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

#### **Approval/amendment of minutes of previous meeting –**

<b>4. Approval and sign off draft minutes of previous meeting</b>	Minutes of Meeting of CPC held on Wednesday 11 <sup>th</sup> January 2023 - <b>Approved</b>
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																														
5. Finance	<ul style="list-style-type: none"><li>Balance of Accounts as at 31<sup>st</sup> January 2023<table><tr><td>Current Account</td><td>821.34</td></tr><tr><td>Deposit Account</td><td>34216.31</td></tr><tr><td><b>Total</b></td><td><b><u>35037.65</u></b></td></tr><tr><td><b>Income (included in figures above)</b></td><td></td></tr><tr><td></td><td></td></tr><tr><td><b>Payments for approval</b></td><td></td></tr><tr><td>Parish Clerk Fees – Jan 2023</td><td>294.37</td></tr><tr><td>Chard Digital Print</td><td>300.00</td></tr><tr><td>Scribe Software Annual Subscription</td><td>314.64</td></tr><tr><td>Data Protection Fee</td><td>40.00</td></tr><tr><td>Screwfix</td><td>15.49</td></tr><tr><td><b>Sub-total</b></td><td><b><u>34073.15</u></b></td></tr><tr><td><b>Minus Reserved Funds</b></td><td></td></tr><tr><td>Climate Emergency Fund</td><td>16800.00</td></tr><tr><td><b>BALANCE Remaining</b></td><td><b><u>17273.15</u></b></td></tr></table></li><li>In addition to the payments listed above, the clerk had received two invoices as follows:<ul style="list-style-type: none"><li>£44.72 – Heater for Community Larder</li><li>£207.79 – 3<sup>rd</sup> Quarter fees for emptying of dog bins</li></ul><b>All payments were approved</b></li><li><b>Community Infrastructure Levy (CIL)</b> – The clerk had received approval from SW&amp;T to utilise our remaining CIL balance of £2,885 to fund additional dog bins or Speed Indicator Devices</li><li><b>The Blackdown Hills Repair Café</b> – Following recent attendance and presentation at two recent parish council meetings by Stephan Lehner, the parish council agreed to make a grant to The Blackdown Hills Repair Café of £1,500. Proposed by Cllr. Firth and seconded by Cllr. Carter and agreed by all those present. The clerk will arrange for payment to be made.</li></ul>	Current Account	821.34	Deposit Account	34216.31	<b>Total</b>	<b><u>35037.65</u></b>	<b>Income (included in figures above)</b>				<b>Payments for approval</b>		Parish Clerk Fees – Jan 2023	294.37	Chard Digital Print	300.00	Scribe Software Annual Subscription	314.64	Data Protection Fee	40.00	Screwfix	15.49	<b>Sub-total</b>	<b><u>34073.15</u></b>	<b>Minus Reserved Funds</b>		Climate Emergency Fund	16800.00	<b>BALANCE Remaining</b>	<b><u>17273.15</u></b>		
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6. Planning Applications	None																																
7. Climate Change	No Update																																
8. Highways / PPLO Update / Outdoor Space	<p><u>The Quarry</u> – The Hedgelaying event in January had been a great success with over 40 people attending.</p> <p><u>Community Speedwatch / Speed Data</u> – Cllr. Carter had received three quotations for the cost of the purchase of two Speed Indicator Devices (SID) for Churchinford. Subject to a small number of questions (warranty/life expectancy/ service plan) and satisfactory answers obtained, the parish council approved a</p>																																

	supplier and agreed that Cllr. Carter should go ahead with the purchase. Cllr. Carter will organise a visit to the site / village by the supplier prior to placing the order to discuss all of the above.		
<b>9. Policy Review</b>	Safeguarding Policy – Subject to a few minor amendments the Safeguarding policy was unanimously approved.		
<b>10. Consultation on new street trading licence</b>	Following their consideration of this document, the parish council had no comment to submit to this consultation.		
<b>11. Correspondence</b>	<ul style="list-style-type: none"> <li>• <u>Future of CBO News</u> – The parish council had received correspondence from Janet Grabham regarding the difficulties faced finding and appointing a new Editor for the CBO News. In light of this, it was being considered whether this role should be a paid position in future. If so, would the parish council be prepared to support this with an annual grant of £1,000 to help with the salary? Buckland St Mary and Otterford parish councils had also been contacted with the same request. Unfortunately, the parish council agreed that whilst it was sad to see the demise of the magazine in its current format, it was their view that access to information had changed over recent years and that perhaps a more local, (Churchstanton Parish only) quarterly or half-yearly production of a newsletter would be more appropriate moving forwards. If anyone in the parish would be interested in producing this, please contact the parish clerk.</li> <li>• <u>Churchstanton Pre-school</u> – The parish council had received a letter of thanks from the pre-school for their recent grant from the Churchstanton Community Fund.</li> <li>• <u>The Big Help Out – Monday 8<sup>th</sup> May 2023</u> As part of the Coronation weekend celebrations, King Charles III has requested that Monday 8<sup>th</sup> May might be a day to promote volunteering in our communities – ‘The Big Help Out’. It was suggested that a day of local volunteering events i.e. The Quarry, litter picking, gardening, general maintenance would be a good way for our community to get involved in this. If anyone is interested in organising any volunteering activities, please contact the parish clerk.</li> <li>• <u>Car Parking in Churchinford</u> – David Phizacklea had written to the parish council regarding his concerns about car parking in the centre of the village. This will be an agenda item at the next parish council meeting in March.</li> </ul>		
<b>Date of Next Meeting</b>	<b>Wednesday 8<sup>th</sup> March 2023</b>		