

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 8 th November 2023
Meeting location:	Churchinford Village Hall
Present:	Cllr. Pearson, Cllr. Carter, Cllr. Firth, Cllr.Foxwell
In attendance	Greg Slee, Nick Strange
Chair	Cllr.Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	None
Reports from County Councillors, Neighbourhood Watch & Police	No reports. Regular emails are received from Avon & Somerset Police Police which are shared on the Parish Council Facebook page.
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Phillips
3. Declaration of Interest	Cllr. Firth declared an interest in Agenda item 9 – Planning applications and will withdraw from any discussion and voting regarding application no. 10/23/0019.

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of the meeting of CPC held on Wednesday 11 th October 2023 - Approved
5. Election of Vice-chair	Pending the co-option of two new Parish Councillors, a rota will be established to include all remaining Councillors who will in turn, act as Vice-Chair in the absence of Cllr.Firth.
6. Casual Vacancies / Co-option	There still remain two vacancies on the Parish Council, an advert has been posted on the Parish noticeboard, website, and Facebook page. There has been some interest in the role of Parish Councillor, although to date, there have been no applications. The Parish Clerk has contacted Churchstanton Primary School to request an advertisement in their school newsletter.

Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																												
Finance	<ul style="list-style-type: none">Balance of Accounts as at 5th November 2023 – Scribe Net Position Report provided<table><tr><td>Balance of Bank Accounts</td><td></td></tr><tr><td>Current Account</td><td>1544.28</td></tr><tr><td>Deposit Account</td><td>24101.04</td></tr><tr><td>Total</td><td><u>25645.32</u></td></tr><tr><td>Outstanding Payments</td><td></td></tr><tr><td>Sub-total</td><td><u>25645.32</u></td></tr><tr><td>Minus Restricted Grant Funding (Balance remaining)</td><td></td></tr><tr><td>Climate Emergency Fund</td><td>5549.00</td></tr><tr><td>OSMG Grant Funding</td><td>165.84</td></tr><tr><td>Total BALANCE Remaining</td><td><u>19930.48</u></td></tr></table>Approval of Payments<table><tr><td>M Ford Groundworks (Climate Emergency Grant)</td><td>900.00</td></tr><tr><td>Amazon – Printer (Net £82.50)</td><td>99.00</td></tr><tr><td>Parish Clerk (October 2023)</td><td>297.38</td></tr><tr><td>Total</td><td><u>1296.38</u></td></tr></table>Approval of payments – Following the publication of the agenda, the parish clerk had received an additional invoice for £500 to be paid from the Climate Emergency Fund. All payments were approved.Net position Report – No concernsGrant application – Churchstanton School PTA The parish clerk will invite a representative from Churchstanton School PTA to attend the next Parish Council meeting to discuss their grant application in more detail.Churchstanton Community Fund – Autumn applications One application had been received from Churchinford Community Shop for £4,000 to ‘install solar panels to reduce the running costs of a community shop’. The application was approved and because only one application had been received, and in recognition of the contribution and service the shop provides to the community, it was unanimously agreed to increase the grant to £5,900, that being the total available funds for allocation in this window.	Balance of Bank Accounts		Current Account	1544.28	Deposit Account	24101.04	Total	<u>25645.32</u>	Outstanding Payments		Sub-total	<u>25645.32</u>	Minus Restricted Grant Funding (Balance remaining)		Climate Emergency Fund	5549.00	OSMG Grant Funding	165.84	Total BALANCE Remaining	<u>19930.48</u>	M Ford Groundworks (Climate Emergency Grant)	900.00	Amazon – Printer (Net £82.50)	99.00	Parish Clerk (October 2023)	297.38	Total	<u>1296.38</u>		
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	<ul style="list-style-type: none"> Budget Priorities for 2024-2025 The parish clerk reminded the Parish Council that it would be necessary to consider the budget priorities for 2024/25 at their next meeting, taking in to account the important recent correspondence from Somerset County Council regarding 'Asset & Service Devolution'. Cllr. Firth will respond to this correspondence on behalf of the Parish Council and invite a representative from SCC to attend the next Churchstanton Parish Council meeting on Wednesday 13th December to discuss this further. 		
8. Charities	<p>The parish clerk will confirm with all the following charity's Parish Council appointed Trustees whose terms of office are due to end in December if they are willing to continue.</p> <p>Mary Parsons Gift Charity (Charity No. 206173) The Charity for Parish Allotments (Charity No. 279990) The School Allotments Charity ((Charity No. 310171) Montywood Charity (Charity No. 206174)</p> <p>To be brought to the next meeting.</p>		
9. Planning Applications	<ul style="list-style-type: none"> 10/23/0017 - Erection of single storey extensions to the side and rear of Blackberry Farm, Church Road, Churchstanton <i>The Parish Council do not support this application on the basis that justification is insufficient, and the application is tantamount to the creation of a new dwelling in the open countryside and as such cannot be supported as currently submitted.</i> 10/23/0018/CJ - Notification for Prior Approval for the installation of solar voltaic equipment to the roof of Foundation House, Culmhead <i>The Parish Council support this application.</i> 10/23/0019 - Erection of a conservatory to the rear of Hunters Lodge, Taunton Road, Churchinford <i>The Parish Council support this application.</i> 		
10. Climate Change	<p>Cllr. Pearson raised his concern that, with the current challenges facing SCC, it was important that Climate Change remained a priority and that we continue to build on progress to date. It is crucial that this issue forms part of the agenda / discussion & actions at our LCN meetings.</p>		
11. Highways / PPLO Update / Outdoor Space	<p><u>OSMG</u> The Quarry & Community Field – no update</p> <p><u>Traffic Movement</u> <u>Community Speedwatch</u> – A recent speedwatch in the village had recorded 33 cars, only one of which was travelling over the recorded speed limit of 36mph. The Parish Council would like to record their thanks to all members of the Community Speedwatch Team for their time and help during the past year, gathering important speed data for the parish.</p>		

	<p><u>Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices (Parish Clerk)</u> – A higher post will be required for the SID which will be situated on Honiton Road. SCC Traffic Management Team will raise an order for this work. Cllr. Firth will speak to the residents on Honiton Road for whom the SID will be situated immediately in front of their properties.</p> <p><u>Public Paths Liaison Officer (PPLO)</u> – Vacancy update – One name was provided as a possibility; the Parish Clerk will contact them regarding this position.</p> <p><u>Dog Poo Bins</u> – An order has been raised with SCC for the installation of two additional dog poo bins in the parish. Unfortunately, we are still awaiting an update on the progress of this order.</p>		
12. Policy Review	None due for review.		
13. Local Community Network	<p>Cllr. Firth, Cllr. Pearson and the Parish Clerk attended the recent LCN meeting which took place on Monday 23rd October 2023. Discussion took place in groups in order to establish priorities for the network moving forwards.</p> <p>Next meeting: Wednesday 24th January 2024.</p>		
14. Xmas Cards	Cllr. Firth had drafted the 1 st edition of the Parish Christmas card for consideration & approval.		
15. Correspondence	<ul style="list-style-type: none"> CAB – Request for funding support – The Parish Council agreed that due to the unknown financial challenges facing the Parish in the next financial year, they were unable to support this at the present time. Community Review Project – The Parish Clerk will complete the expression of interest. Thank you letter – Community Larder BHPN AGM – Thursday 9th November 2023 – Cllr. Pearson will attend. The Blackdown Music Trust – have awarded the Parish Council a £1,000 grant towards the parish 80th Anniversary of D-Day celebrations in June 2024. The Parish Council would like to thank the Trust for their generous support of the event. 		
13. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> Noticeboard / Defibrillator – Stapley 		
Date of Next Meeting	Wednesday 13th December 2023		