

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 11 th October 2023
Meeting location:	Churchinford Village Hall
Present:	Cllr. Pearson, Cllr. Carter, Cllr. Firth, Cllr. Foxwell
In attendance	County Councillor Ross Henley, Joe Knowles, Greg Slee
Chair	Cllr. Firth
Clerk	Julie Wardle
Public Participation Time	None
Reports from County Councillors, Neighbourhood Watch & Police	<p><u>County Councillor Ross Henley</u></p> <p>Culmhead/Blagdon crossroads and crossroads south of the Mount/Holman Clavel</p> <p>Ross had met with Somerset County Council Traffic Management, County Councillor Sarah Wakefield and Mike Canham (Chair of Otterford Parish Council) regarding the two crossroads at Culmhead/Blagdon and south of the Mount/Holman Clavel. The following findings have been received from the Traffic Management Team and will be implemented at the start of the next financial year.</p> <p><u>Crossroads South of Mount Cottage/Holman Clavel</u></p> <p><i>The visibility looking North towards the Mount from both east and west approach does meet the criteria for a STOP junction and I would be happy to install the necessary signs and lines. There was a suggestion of rumble strips on each approach east/west which I am also happy to do but must warn you that it will create a noise and this needs to be considered before we apply the yellow raised bars across the road.</i></p> <p><u>Blagdon Hill Crossroads also known as Culmhead Cross</u></p> <p><i>We have in the past taken measurements of the visibility of this junction and implemented various improvement works over the last few years, including improvements to existing signs and lines, additional signs and lines and cutting back of trees to highlight the crossroads. I have measured the visibility distances again and looked at the average speeds on all approaches and from looking at the data that we are happy to install a STOP junction at this location. We are also happy to install yellow rumble strips as suggested, however again it is worth stating that these will create a noise and you need to check with the local residents if they are happy for these to be installed.</i></p> <p>Ross was interested in obtaining the views of Churchstanton Parish Council who were all in support of the findings and keen to see these improvements in place as soon as possible.</p> <p>Wellington Sports Centre</p> <p>Somerset County Council are spending 3.1 million on improvements to Wellington Sports Centre which is in need of serious investment. Unfortunately, this will mean that the pool will be closed for 7-8 months whilst the necessary work takes place.</p>

1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Phillips, County Councillor Sarah Wakefield
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of the meeting of CPC held on Wednesday 13 th September 2023 - Approved
5. Election of Vice-chair	Awaiting the co-option of two additional Parish Councillors to the Parish Council.
6. Casual Vacancies / Co-option	There remain two vacancies on the Parish Council, an advert has been posted on the Parish noticeboard, website and Facebook page. There has been some interest in the role of Parish Councillor although to date, there have been no applications for the casual vacancies.

Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																																		
Finance	<ul style="list-style-type: none"> • Balance of Accounts as at 5th October 2023 – Scribe Net Position Report provided <table border="1" data-bbox="589 244 1576 628"> <tr> <td colspan="2">Balance of Bank Accounts</td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">£1027.52</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£25866.93</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£26894.45</td> </tr> <tr> <td>Outstanding Payments</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Sub-total</td> <td style="text-align: right;">£26894.45</td> </tr> <tr> <td colspan="2">Minus Restricted Grant Funding (Balance remaining)</td> </tr> <tr> <td>Climate Emergency Fund</td> <td style="text-align: right;">£6299.00</td> </tr> <tr> <td>OSMG Grant Funding</td> <td style="text-align: right;">245.84</td> </tr> <tr> <td>Total BALANCE Remaining</td> <td style="text-align: right;">£20349.61</td> </tr> </table> • Approval of Payments <table border="1" data-bbox="589 703 1576 970"> <tr> <td>CLEAR Insurance</td> <td style="text-align: right;">237.58</td> </tr> <tr> <td>SALC Affiliation</td> <td style="text-align: right;">249.15</td> </tr> <tr> <td>Andrew Crabb (OSMG Grant Funding)</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Churchinford Pre-School Signage</td> <td style="text-align: right;">210.00</td> </tr> <tr> <td>SCC - Dog Bins</td> <td style="text-align: right;">228.70</td> </tr> <tr> <td>Clerk Fees – Sept 2023</td> <td style="text-align: right;">357.68</td> </tr> <tr> <td>Signs Express (OSMG Grant Funding)</td> <td style="text-align: right;">96.00</td> </tr> </table> • Approval of Payments – Approved • Parish Grant - £1055 – This will be distributed between the Open Space Management Group (£520) and Churchstanton Church (£535) • The Clerk requested authority to purchase a new printer at a cost of approximately £80.00. Cllr.Foxwell proposed that this was agreed, seconded by Cllr. Carter and approved unanimously. 	Balance of Bank Accounts		Current Account	£1027.52	Deposit Account	£25866.93	Total	£26894.45	Outstanding Payments	0.00	Sub-total	£26894.45	Minus Restricted Grant Funding (Balance remaining)		Climate Emergency Fund	£6299.00	OSMG Grant Funding	245.84	Total BALANCE Remaining	£20349.61	CLEAR Insurance	237.58	SALC Affiliation	249.15	Andrew Crabb (OSMG Grant Funding)	100.00	Churchinford Pre-School Signage	210.00	SCC - Dog Bins	228.70	Clerk Fees – Sept 2023	357.68	Signs Express (OSMG Grant Funding)	96.00		
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8. Charities	<p>The Clerk is currently confirming who the Parish Council appointed/nominated Trustees for each of the four charities listed below are and when their terms of office are due for renewal / ratification.</p> <p>Mary Parsons Gift Charity (Charity No. 206173) The Charity for Parish Allotments (Charity No. 279990) The School Allotments Charity ((Charity No. 310171) Montywood Charity (Charity No. 206174)</p> <p>To be brought to the next meeting.</p>																																				

9. Planning Applications	None		
10. Climate Change	<p>BHPN – Thermal Imaging Camera for Loan Following the purchase of a Thermal Imaging Camera by the Blackdown Hills Parish Network, Cllr. Pearson and Greg Slee (nominated by the Parish Council) will attend the necessary training to enable them to loan and use this equipment within our community when requested.</p>		
11. Highways / PPLO Update / Outdoor Space	<p>OSMG (Joe Knowles in attendance)</p> <ul style="list-style-type: none"> ➤ Constitution / Insurance – Following the recent concerns regarding the provision of insurance cover for the OSMG, which have now been resolved, it was agreed that the OSMG would remain independent of the Parish Council with their own Constitution. Following this decision, it was also agreed that the Constitution was in urgent need of review. This will be completed by the end of this current financial year. Cllr. Firth will liaise with Joe Knowles on this matter. In future the OSMG accounts will be audited by the same auditor as the Parish Council. ➤ The Quarry – Nothing to report. ➤ Community Field – Nothing to report. <p>Traffic Movement</p> <ul style="list-style-type: none"> ➤ Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices – The clerk had been contacted by the Road Safety Team requesting a breakdown of the total costs of the devices. This had been submitted immediately but no further information regarding the progress of our application has been received to date. ➤ Community Speedwatch – To date, insufficient evidence had been collected in order to support a 20mph speed limit through the village. The team are still awaiting confirmation of a replacement approved site on Honiton Road in order to enable further Speedwatch checks from this direction. <p>Public Paths Liaison Officer (PPLO)</p> <ul style="list-style-type: none"> ➤ There is still a vacancy for this position in the Parish. <p>Update from Mike Canham, Otterford Parish re: Stop Junctions Culmhead/Blagdon crossroads and crossroads south of the Mount/Holman Clavel, Otterford</p> <p>See report above from County Councillor Ross Henley.</p>		

12. Policy Review	None due for review.		
13. Local Community Network	The next meeting takes place on Monday 23 rd October 2023. Cllr. Firth, Cllr. Pearson and the Parish Clerk will attend.		
14. Xmas Tree & Cards	Xmas Tree – The Parish Council approved the purchase of a Christmas Tree. The Parish Clerk will liaise with Dan at The York Inn regarding the position outside the pub and go ahead and arrange the purchase and delivery. Xmas Cards – The Parish Council approved the purchase and distribution of Xmas cards for the Parish again this year. These will be produced following the November meeting pending any co-options and delivered as soon as possible. Cllr. Firth will organise the printing.		
15. Correspondence	<ul style="list-style-type: none"> • Somerset Prepared – Survey for completion – This has been completed by Cllr. Pearson • BHPN - BHPN's response to the recent consultation on the NPPF document – information only • Somerset Community Foundation – Fundholder Report 22-23 – information only • Mike Canham, Otterford Parish Council – Bi-monthly Newsletter – The Parish Council supported the proposal for a bi-monthly newsletter. Awaiting further information from Mike Canham. • Remembrance Sunday – The Parish Clerk will obtain a wreath on behalf of the Parish Council and attend the Remembrance service at Churchstanton Church on Sunday 12th November 2023. 		
13. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Churchstanton Community Fund – Applications received in Autumn window. • Budget Priorities – 2024-2025 		
Date of Next Meeting	Wednesday 8th November 2023		