

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 12 th October 2022
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Paul Carter, Cllr. T Phillips
In attendance	Joe Knowles
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	<u>OSMG – Joe Knowles</u> <u>The Quarry</u> – There are currently two issues causing delays with grant applications, ownership of the quarry and the requirement to have a Safeguarding Policy. If there are any problems with future applications due to either of the above, those applications will be submitted by the Parish Council. The Parish Council will discuss and investigate adopting a Safeguarding Policy to support future applications. The OSMG have applied to the Blackdown Community Fund for a grant of £3k. <u>Hedge Laying Event</u> – This is scheduled for Saturday 21 st October. This is an opportunity for individuals and local groups to get involved with the upkeep of the community field. <u>Barn Close Committee</u> The Parish Council will provide a copy of their insurance policy for information and assistance if required.
Reports from County Councillors, Neighbourhood Watch & Police	County Councillors – None present Police – One of our PCSO's will be attending our next meeting on Wednesday 23 rd November. Neighbourhood Watch – Nothing to report
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Andrew Crabb, Cllr. Raadiyah Rifath
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of Meeting of CPC held on Wednesday 28 th September - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																																				
5. Local Community Networks – Public Consultation	The parish council discussed the LCN public consultation and their responses to each of the questions within the questionnaire. The parish clerk will submit their response to Somerset County Council by the closing date of 17 th October.	JW	17/10/22																																				
6. Finance	<ul style="list-style-type: none">Balance of Accounts as at 30th September 2022<table><tr><td>Current Account</td><td>9,986.84</td></tr><tr><td>Deposit Account</td><td>33,018.54</td></tr><tr><td>Total</td><td><u>43,005.38</u></td></tr><tr><td>Income (included in figures above)</td><td></td></tr><tr><td>Parish Grant 22/23</td><td>1,055.00</td></tr><tr><td>Parish Precept P2</td><td>5,993.50</td></tr><tr><td>OSMG/CCF – Grant Funding towards Jubilee Event</td><td>500.00</td></tr><tr><td></td><td></td></tr><tr><td>Payments for approval</td><td></td></tr><tr><td>Parish Clerk Fees – Sept 2022</td><td>243.10</td></tr><tr><td>SLCC Membership Renewal</td><td>112.00</td></tr><tr><td>Dog Bins – Quarterly Invoice</td><td>207.79</td></tr><tr><td>RBLI Wreath</td><td>23.98</td></tr><tr><td>Amazon – Printer Cartridges</td><td>35.82</td></tr><tr><td>Sub-total</td><td><u>42,382.69</u></td></tr><tr><td>Minus Reserved Funds</td><td></td></tr><tr><td>Climate Emergency Fund</td><td>20,000.00</td></tr><tr><td>BALANCE Remaining</td><td><u>22,382.69</u></td></tr></table>Approval of payments - In addition to the above listed payments, an invoice for £240 had been received for the External Audit. All payments were Approved2021/22 AGAR Section 3 External Auditor Report – The external auditor’s report raised two items for the consideration of the parish council. The parish council published the availability of their report on the notice board and on their website as per requirements.Budget Review – September 2022 – The clerk presented a ‘summary of receipts and payments’ to date. It was agreed that as an election for the parish council had not been required in May, £500 should be vired from ‘Democratic Services’ to ‘Community Events’ - ApprovedParish Grant – £1055 – The parish grant will be split between the PCC (£535) and OSMG (£520). The clerk will arrange payment of these grants.Churchstanton Community Fund – Two applications with all the required supporting documentation had been received by the Churchstanton Community Fund as follows:<ul style="list-style-type: none">Churchinford Pre-school - £1000 to purchase some new multi-sensory resources for children with special educational needs and disabilities (SEND)Blackdown Support Group - £500 to open a lunch club in Churchinford.The parish council approved both of these applications for payment.	Current Account	9,986.84	Deposit Account	33,018.54	Total	<u>43,005.38</u>	Income (included in figures above)		Parish Grant 22/23	1,055.00	Parish Precept P2	5,993.50	OSMG/CCF – Grant Funding towards Jubilee Event	500.00			Payments for approval		Parish Clerk Fees – Sept 2022	243.10	SLCC Membership Renewal	112.00	Dog Bins – Quarterly Invoice	207.79	RBLI Wreath	23.98	Amazon – Printer Cartridges	35.82	Sub-total	<u>42,382.69</u>	Minus Reserved Funds		Climate Emergency Fund	20,000.00	BALANCE Remaining	<u>22,382.69</u>	<div>JW</div> <div>JW</div> <div>JW</div>	<div>23/11/22</div> <div>23/11/22</div> <div>23/11/22</div>
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	<ul style="list-style-type: none"> • Remembrance Wreath – A wreath has been purchased. Cllr. Crabb or the Parish Clerk will lay this at Churchstanton church on Remembrance Sunday on behalf of the Parish Council. • Parish Xmas Tree – The parish council approved a budget of £500 for the purchase of a Xmas tree and lights in the centre of Churchinford. Cllr. Firth will arrange for a stand to be made once the size of the tree is known. 	JW	23/11/22
7. Planning	<ul style="list-style-type: none"> • 10/22/0020 Erection of a single storey extension to the rear at 6 Fairfield Green, Churchinford The parish council support this application The parish council are frustrated by the lack of information for the applicants on the planning applications and will request unredacted copies in future. 	JW	13/10/22
8. Climate Change - Update	No update		
9. Highways / PPLO Update / Outdoor Space	<ul style="list-style-type: none"> • The Quarry – Following on from the discussion with Joe Knowles regarding a Safeguarding Policy, the parish clerk will look for a template policy for the parish council. Hemyock Scouts will use the quarry on 21st October to build shelters. • Community Speedwatch / Speed Data – Two new sites for the community speedwatch team have now been approved. The parish council confirmed that they are committed, with the data provided by SCC Traffic Management Team, to the purchase and installation of two Speed Indicator Devices on Honiton and Taunton roads. An application to the Road Safety Grant will be made to fund these but if this is unsuccessful the parish council will use their allocated budget. 	JW JW	23/11/22 23/11/22
10. Correspondence	<ul style="list-style-type: none"> • Devon & Somerset Fire & Rescue Service Consultation • Remembrance Commemorations 2022 – SW&T • Churchstanton PTA – Youth Club <p>The parish council had received an email from Churchstanton school PTA regarding the provision of a youth club in the village, their response was as follows: <i>Unfortunately, the Parish Council are not able to set up or provide a youth club for the parish themselves, however, they would encourage anyone who may have the level of commitment that this would clearly require, and is willing to do so, to apply for funding from the Churchstanton Community Fund and the Parish Council would be pleased to support their application in order to assist with setting up and running this very worthwhile activity in our parish.</i> In addition they made the following suggestions:</p> <ul style="list-style-type: none"> • <i>It may be worth approaching the Young Farmers to explore the possibility of working together on this</i> • <i>If you haven't already done so, it may be worth contacting the The National Association of Youth Clubs for any advice on setting up a youth club</i> • <i>With possible funding from the Churchstanton Community Fund, would Upottery Parish Council reconsider working together to open up their club to the children in Churchstanton parish?</i> 		
11. Items of Future Business for the next Agenda			
Date of Next Meeting	Wednesday 23rd November 2022		