

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 12 th April 2023
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. Paul Carter, Cllr. Pearson, Cllr. Rifath, Cllr. Phillips
In attendance	County Councillor Ross Henley, County Councillor Sarah Wakefield, Paul Bridgman, C Manning, D Manning, Vanessa DeHaan, Amelia DeHaan, Simon Robson
Chair	Cllr. Rifath
Clerk	Julie Wardle
<u>Public Participation Time</u>	<p>Mr and Mrs Manning attended the meeting for an update on the issue that Mrs Manning had previously raised at the March Parish Council meeting, regarding potholes / culverts on the Smeatharpe Road. To date nothing has happened to rectify the problems and unfortunately, since the previous meeting Mrs Manning had been involved in an accident caused by the poor condition of the road. Both County Councillors present will take this issue to Somerset County Council Highways Team in an effort to get this sorted as soon as possible.</p> <p>A report from County Councillors Ross Henley and Sarah Wakefield had been circulated to the Parish Council in advance of the meeting and will be posted on the Parish Council website.</p> <p>Both Ross and Sarah will be sitting on the new Planning Committee. If you have any concerns or questions regarding any planning issue, please do contact either of them for help.</p> <p>Local Community Networks – There may be an informal LCN meeting in May prior to the formal meetings starting probably in July. It is most likely that these meetings will take place bi-monthly.</p> <p>Ross continues to chase case work concerns for both Gillards Mead and Newberrys Patch.</p>
Reports from County Councillors, Neighbourhood Watch & Police	The Parish Clerk is now receiving regular reports via the Neighbourhood Watch from Avon and Somerset Police. Those relevant to our community will be posted on facebook.
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Ian Firth
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of Meeting of CPC held on Wednesday 8 th March 2023 - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																																												
5. Finance	<ul style="list-style-type: none">Balance of Accounts as at 31st March 2023<table><tr><td>Current Account</td><td>4984.45</td></tr><tr><td>Deposit Account</td><td>30716.31</td></tr><tr><td>Total</td><td><u>35700.76</u></td></tr><tr><td></td><td></td></tr><tr><td>Income (included in figures above)</td><td></td></tr><tr><td>OSMG Grants</td><td>5000.00</td></tr><tr><td></td><td></td></tr><tr><td>Payments for approval</td><td></td></tr><tr><td>Parish Clerk Fees – Mar 2023</td><td>439.09</td></tr><tr><td>Trevor Lloyd – Coronation Claim 001</td><td>32.14</td></tr><tr><td>Julie Wardle – Coronation Claim 001</td><td>8.99</td></tr><tr><td>Julie Wardle – Coronation Claim 001</td><td>19.99</td></tr><tr><td>WJ Fraser-Harris (Quarry Grant)</td><td>300.00</td></tr><tr><td>Wellington Waste (Quarry Grant)</td><td>553.20</td></tr><tr><td>Churchinford Community Shop (Community Larder)</td><td>48.20</td></tr><tr><td>SW&T Dog Bins (4th Quarter)</td><td>207.79</td></tr><tr><td></td><td></td></tr><tr><td>Sub-total</td><td><u>34091.36</u></td></tr><tr><td>Minus Reserved Funds</td><td></td></tr><tr><td>Climate Emergency Fund</td><td>16800.00</td></tr><tr><td>OSMG Grant Funding</td><td>3974.47</td></tr><tr><td>BALANCE Remaining</td><td><u>13316.89</u></td></tr></table>Approval of Payments - ApprovedCertificate of Exemption – AGAR 2022/23 Form 2 – Approved (proposed RR / seconded IFo)Road Signage – A quote for new road signage for road closures had been obtained for £588. As this exceeded the budget of £500, permission was sought to proceed with the purchase - Approved	Current Account	4984.45	Deposit Account	30716.31	Total	<u>35700.76</u>			Income (included in figures above)		OSMG Grants	5000.00			Payments for approval		Parish Clerk Fees – Mar 2023	439.09	Trevor Lloyd – Coronation Claim 001	32.14	Julie Wardle – Coronation Claim 001	8.99	Julie Wardle – Coronation Claim 001	19.99	WJ Fraser-Harris (Quarry Grant)	300.00	Wellington Waste (Quarry Grant)	553.20	Churchinford Community Shop (Community Larder)	48.20	SW&T Dog Bins (4 th Quarter)	207.79			Sub-total	<u>34091.36</u>	Minus Reserved Funds		Climate Emergency Fund	16800.00	OSMG Grant Funding	3974.47	BALANCE Remaining	<u>13316.89</u>		
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6. Planning Applications	10/23/0007 - Variation of Condition No. 02 (approved plans) of application 10/22/0017 to retain the front and rear gables of the bungalow and overlaid with zinc at Kesel, Brimley Road, Churchstanton The Parish Council support this application																																														

	<p>10/23/0005 - Erection of a two storey extension to the side and front and erection of a single storey extension to the other side of Trickey Warren Farmhouse, Trickey Warren Lane, Churchstanton The Parish Council support this application.</p> <p>10/23/0006 - Erection of single storey extensions to the rear and front of farmhouse, alterations to the approved plans, application 10/91/0012, for the conversion of granary and barn and alterations to tractor shed with conversion of barn to studio, strengthening of cattle shed and installation of roof top photovoltaics at Grabham Farm, Stapley Road, Stapley, Churchstanton The Parish Council support this application</p> <p>10/23/0009 - Application for a Certificate of Lawful Development for the existing erection of a building, the continuous use of it as an independent dwelling and the use of surrounding land as garden in connection with the use of the dwelling at Southey View, Smeatharpe Road, Churchstanton The Parish Council support this application</p>		
7. Climate Change	<ul style="list-style-type: none"> A communication had been received from Trisha Comrie regarding the next community meeting on Thursday 20th April in Churchinford Village Hall at 7pm. Following the changes to the new Unitary Council, information on Climate Change had been moved to the new Somerset County Council website. 		
8. Highways / PPLO Update / Outdoor Space	<p><u>The Quarry</u> – No update.</p> <p><u>Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices</u> - Cllr. Carter had visited the manufacturer of the SID's that the Parish Council propose to purchase. We are now awaiting the issue of a Memorandum of Understanding by SCC Traffic Management Team followed by an application to the Road Safety Team for a grant towards the purchase. Two SID's will be installed one on Taunton Road and one on Honiton Road.</p> <p><u>PPLO (Public Paths Liaison Officer)</u> – No update</p> <p>The Parish Council are looking to appoint a replacement PPLO for Sarah to take on this role along side our other PPLO, Peter Alfrey. Anyone interested in this role should contact the parish clerk.</p>		
9. Policy Review	<p><u>Code of Conduct</u> – With the recent move to a Unitary Council, Cllr. Pearson advised that the Code of Conduct was currently being reviewed. The reviewed and updated version will be considered and adopted by the Parish Council as soon as it has been published.</p>	JW	ASAP
11. Correspondence	<p><u>Transit van parked at junction of Barn Close</u> – Two residents of Barn Close had contacted the Parish Clerk regarding the parking of a white van on the junction of Barn Close and Taunton Road. They were concerned that the lack of visibility when driving out of Barn Close was dangerous. Unfortunately, whilst the Parish Council were concerned and encourage responsible parking in our community, this is not within the remit of the Parish Council to deal with. If residents remain concerned, they are encouraged to contact our local PCSO.</p> <p>Co-option – Following the resignation of Councillor Crabb, a notice of Casual Vacancy has been posted and the Parish Council are now awaiting confirmation from SCC as to whether an election will be required.</p>	JW	ASAP
Date of Next Meeting	Wednesday 10th May 2023		