

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 13 th April 2022
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Paul Carter, Cllr. Raadiyah Rifath, Cllr. Andrew Crabb
In attendance	District Councillor Sarah Wakefield, District Councillor Ross Henley, County Councillor John Thorne
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	None present
Reports from County / District Councillors, Neighbourhood Watch & Police	<p><u>County Councillor John Thorne</u> - Councillor Thorne had provided the parish council with a monthly update of information and actions over the previous month. The whole report is available on the parish council website or by contacting the parish clerk.</p> <p><u>Elections</u> - Cllr. Thorne advised the parish council that all but two parishes are uncontested, and he congratulated the parish councillors on their re-election. There is a general shortage of nominations for parish councillors throughout the county.</p> <p><u>Covid</u> - Figures for the area have dropped.</p> <p>Broadband - Cllr. Thorne has met with Jurassic Fibre regarding their commercial roll-out of full fibre and will continue to report back to the parish council on progress.</p> <p><u>District Councillor Ross Henley</u> -</p> <p><u>Planning Applications</u> – Ross has been involved in assisting with several pre-planning applications in the parish</p> <p><u>Fly tipping</u> – remains a very big problem in the parish.</p> <p>Churchinford Village Hall – The village hall is looking for a grant to assist with the car park.</p> <p><u>Gillards Mead</u> – Cllr. Henley has been liaising with the Estates Department regarding the outstanding maintenance issues in Gillards Mead.</p> <p><u>Electric Vehicle Charging Points</u> – There are currently grants available for the installation of charging points in the parish.</p> <p><u>Council Tax Rebate</u> – The District Council are currently dealing with £150 council tax rebate. Everyone will receive this regardless of whether they pay by direct debit. Many people have signed up to pay by direct debit in future as a result of the publicity of the rebate which is good and will save the District Council money on administration.</p> <p><u>Community Events</u> – Cllr. Henley has visited the Village Market and has spent a lot of time walking around the village recently meeting with parishioners.</p>
1. To resolve to exclude members of the press or public	None
2. Apologies	None

3. Declaration of Interest	<p>Item 6. - Planning</p> <p>10/21/0003 - Whilst Cllr. Ian Firth has no interest in this application, he informed the Parish Council that he had previously worked for the client.</p> <p>10/21/0005 – Cllr. Crabb is a neighbour of Fairfield Stables.</p>
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NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of CPC Meeting held on Wednesday 9 th March 2022 - Approved subject to the amendment of Churt to Chert (item 6. Planning)
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																																
5. Finance	<ul style="list-style-type: none"> Balance of Accounts as at 31st March 2022 <table border="1" data-bbox="600 512 1384 1214"> <tr><td>Current Account</td><td>2929.46</td></tr> <tr><td>Deposit Account</td><td>33012.60</td></tr> <tr><td>Total</td><td><u>35942.06</u></td></tr> <tr><td> </td><td> </td></tr> <tr><td>Income (included in figures above)</td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td>Payments for approval</td><td> </td></tr> <tr><td>SALC – Responding to Planning Applications Training x 2</td><td>50.00</td></tr> <tr><td>SALC – Preparing for Elections Event</td><td>25.00</td></tr> <tr><td>SW&T – 4th Quarter Dog Bins</td><td>187.20</td></tr> <tr><td>Parish Clerk Fees – March 2022</td><td>433.44</td></tr> <tr><td>Sub-total</td><td><u>35246.42</u></td></tr> <tr><td>Minus Reserved Funds</td><td> </td></tr> <tr><td>The Quarry</td><td>1566.00</td></tr> <tr><td>Climate Grant – Otterhead Lakes Trust Project</td><td>20000.00</td></tr> <tr><td>BALANCE Remaining</td><td><u>13680.42</u></td></tr> </table> Approval of payments - All payments were Approved The parish council considered the National Salary Award and annual incremental rise for the parish clerk and unanimously approved the pay increase backdated to 1st April 2020. There is no further update at present regarding the progress of the Otterhead Lakes Trust Project. 	Current Account	2929.46	Deposit Account	33012.60	Total	<u>35942.06</u>			Income (included in figures above)				Payments for approval		SALC – Responding to Planning Applications Training x 2	50.00	SALC – Preparing for Elections Event	25.00	SW&T – 4 th Quarter Dog Bins	187.20	Parish Clerk Fees – March 2022	433.44	Sub-total	<u>35246.42</u>	Minus Reserved Funds		The Quarry	1566.00	Climate Grant – Otterhead Lakes Trust Project	20000.00	BALANCE Remaining	<u>13680.42</u>		
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6. Planning	<ul style="list-style-type: none"> 10/22/0005 - Formation of equestrian exercise arena (manege) for private use at Arthayes, Brimley Road, Churchstanton (retention of works already undertaken) The Parish Council support this application 10/21/0005 - Change of use of land to a mixed use (equine and dog exercise area) at Fairfield Stables, Moor Lane, Churchinford – Noise Management Plan 																																		

	<p>The Parish Council had no further comment to make regarding this application and the Noise Management plan.</p> <ul style="list-style-type: none"> • 10/22/0003 - Erection of greenhouse and double carport at Jacobs Piece, Stapley <p>The Parish Council support this application</p>		
7. Climate Change	<p>Cllr. Rifath is obtaining useful 'facts' for inclusion on the parish council website.</p> <p>Cllr. Pearson will circulate a report obtained from the BHPN Climate Change Group with details of websites and topics for the parish council to address.</p>		
8. Annual Parish Meeting	<p>The Annual Parish Meeting will take place on Wednesday 18th May at 19:30 immediately following the Annual Meeting of Churchstanton Parish Council. Everyone is very welcome to attend both meetings.</p>		
9. Charter for Somerset	<p>Cllr. Pearson had attended a meeting regarding the new 'Charter for Somerset'. The Charter is an agreement between Town/Parish Councils, Parish Meetings and the new Somerset Unitary Council and will establish a new way of working between Town/Parish Councils, Parish Meetings and the new Somerset Unitary Council. Slides of the presentation had been circulated to all parish councillors.</p>		
10. Parish Event – Platinum Jubilee Celebrations	<p>Further progress is being made with the plans for this weekend. Volunteers are now needed to assist with the events on the day/s. The next event flyer / facebook post will be circulated shortly. Coins have been purchased for the children in the parish. The next meeting of the Jubilee planning group will take place on Thursday 21st April in The York Inn – Everyone is welcome to come along.</p>		
11. Highways / PPLO Update / Outdoor Space	<ul style="list-style-type: none"> • <u>The Quarry</u> – Urgent tree work has now been cleared and help to clear the area is now in place. • <u>Community Speedwatch</u> – Cllr. Carter had met with the PCSO and two sites within Churchinford have now been identified. One on Taunton Road outside the village hall and another on Honiton Road at the entrance to Drake Meadows. Once the necessary paperwork has been submitted it is hoped that training will commence for our volunteers. • <u>Speed Data Collection</u> – Cllr. Carter will speak to the PCSO about the availability of previous speed data that had been collected in the village as it may be helpful with an application for a Road Safety Grant. 		
12. Nomination of Trustee to Churchstanton School Allotments Charity	<p>Cllr. Ian Foxwell has agreed to act as the parish council appointed trustee to Churchstanton School Allotments Charity. This was unanimously approved.</p>		
13. Nomination of Trustee to Churchinford Village Hall Committee	<p>Cllr. Rifath may have someone interested in becoming the parish council appointed trustee to the Village Hall Committee. Cllr. Rifath will invite them to attend the next parish council meeting.</p>		
14. Correspondence	<ul style="list-style-type: none"> • Reschedule of November CPC Meeting – 23rd November. In order to assist with a production by the Pantaloons in November, the parish council have postponed their meeting one week. • NALC General Briefing - Ukraine 		
15. Items of Future Business for the next Agenda			
Date of Next Meeting	Wednesday 13th April 2022		