

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 13 th September 2023
Meeting location:	Churchinford Village Hall
Present:	Cllr. Pearson, Cllr. Carter, Cllr. Firth, Cllr.Foxwell
In attendance	County Councillor Ross Henley, Joe Knowles, Diana Morris, Charles Isdell-Carpenter,
Chair	Cllr.Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	<p><u>Joe Knowles – OSMG</u></p> <p>Following a recent letter received from a member of the community, the OSMG meeting discussed the control of dogs on the Community Field. Extracts of the letter were issued to the committee prior to the meeting along with details of the law regarding keeping dogs under control. An invite was sent to the person who raised the issue, but they declined to attend the meeting. As the field is a public place the law states that owners must keep their dogs under control. Generally, this means close to the owner and ideally on a lead. If not on a lead under control of the owner, such as paying attention to voice commands. As it is a criminal offence to allow dogs to be dangerously out of control and any serious incident needs to be reported to the police. (Animals Act 1971). It was agreed that new signs in the field would reflect the dog owner’s responsibility as well as remind members of the community where to play games, no fires and to take all litter home.</p> <p>Sadly, we recently lost Jackie Gage who had worked very closely with the OSMG over the years, sharing her experience and knowledge of nature. As a mark of respect there have been suggestions that we put a small memorial plaque “Jackie’s Meadow” on the wildflower meadow that she helped create. This was agreed and the family would be contacted to ask if there was any particular wording they would wish to include.</p> <p>The Area of Outstanding Natural Beauty (AONB) are extremely interested in The Quarry project and have indicated a minimum funding of £3k towards the ongoing work taking place. There is still a lot of clearing to do. Trees will be planted at the front of the quarry and a focus group are interested in utilising part of the raised bed area. Cllr. Firth emphasised that The Quarry must be accessible and open to everyone in the Parish and not just the community of Churchinford.</p> <p>Full minutes of the OSMG meeting can be found on the Parish Council website.</p>
Reports from County Councillors, Neighbourhood Watch & Police	<p><u>County Councillor Ross Henley</u></p> <p>A report from County Councillors Ross Henley and Sarah Wakefield had been circulated to the Parish Council in advance of the meeting and can be found on the Parish Council website.</p>

	<ul style="list-style-type: none"> • LCN Meeting (2nd August) – This was a successful first meeting. Some parishes were absent due to the change of date of the meeting. Keith Read was voted as Chairman and Sarah Wakefield was voted as Vice-Chair. • SCC – Are in a very difficult and challenging financial position at present. • Highways – Ross had met with the Chair (Mike Canham) and a member of the SCC Traffic Management Team at the Corfe crossroads / Holman Clavel junction and Blagdon Hill crossroads to discuss the concerns regarding safety and the numerous accidents in these areas. He is awaiting feedback from this meeting to see if any road improvements can be made. • Churchinford Food & Drink Festival – Ross had attended and commented on the success of the event. It was good to see so many local traders present. <p>Cllr. Pearson raised his concerns with Ross regarding the lack of affordable housing in the area.</p> <p><u>Neighbourhood Watch</u> The Parish Clerk is now receiving regular reports via the Neighbourhood Watch from Avon and Somerset Police. Those relevant to our community will be posted on Facebook.</p>
1. To resolve to exclude members of the press or public	Item 8 – Mary Parsons Gift Charity
2. Apologies	Cllr. Phillips, County Councillor Sarah Wakefield
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of the meeting of CPC held on Wednesday 12 th July 2023 - Approved
5. Election of Vice-chair	Awaiting the co-option of two additional Parish Councillors to the Parish Council.
6. Casual Vacancies / Co-option	There remain two vacancies on the Parish Council, an advert has been posted on the Parish noticeboard, website and Facebook page. The Parish Clerk will contact the school to see if they are able to advertise these vacancies in their newsletter.

Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																																				
7. Finance	<ul style="list-style-type: none"> Balance of Accounts as at 13th September 2023 – Scribe Net Position Report provided <table border="1" data-bbox="589 153 1576 572"> <thead> <tr> <th colspan="2">Balance of Bank Accounts</th> </tr> </thead> <tbody> <tr> <td>Current Account</td> <td>2130.98</td> </tr> <tr> <td>Deposit Account</td> <td>25866.93</td> </tr> <tr> <td>Total</td> <td><u>27997.91</u></td> </tr> <tr> <th colspan="2">Outstanding Payments</th> </tr> <tr> <td>Amazon – Printer Cartridges</td> <td>52.66</td> </tr> <tr> <td>Sub-total</td> <td><u>27945.25</u></td> </tr> <tr> <th colspan="2">Minus Restricted Grant Funding (Balance remaining)</th> </tr> <tr> <td>Climate Emergency Fund</td> <td>6299.00</td> </tr> <tr> <td>OSMG Grant Funding</td> <td>345.84</td> </tr> <tr> <td>Total BALANCE Remaining</td> <td><u>21300.41</u></td> </tr> </tbody> </table> <ul style="list-style-type: none"> Approval of Payments <table border="1" data-bbox="589 651 1576 914"> <tbody> <tr> <td>Scoraig Wind Electric (Climate Emergency Fund)</td> <td>4899.00</td> </tr> <tr> <td>123 REG</td> <td>28.78</td> </tr> <tr> <td>Community Larder</td> <td>53.67</td> </tr> <tr> <td>Parish Clerk (July / August 2023)</td> <td>555.57</td> </tr> <tr> <td>PJL Hygienic Systems Ltd (Climate Emergency Fund)</td> <td>1920.00</td> </tr> <tr> <td>Amazon – Printer Cartridges</td> <td>52.66</td> </tr> <tr> <td>Total</td> <td><u>7509.68</u></td> </tr> </tbody> </table> <ul style="list-style-type: none"> Approval of Payments - Approved 	Balance of Bank Accounts		Current Account	2130.98	Deposit Account	25866.93	Total	<u>27997.91</u>	Outstanding Payments		Amazon – Printer Cartridges	52.66	Sub-total	<u>27945.25</u>	Minus Restricted Grant Funding (Balance remaining)		Climate Emergency Fund	6299.00	OSMG Grant Funding	345.84	Total BALANCE Remaining	<u>21300.41</u>	Scoraig Wind Electric (Climate Emergency Fund)	4899.00	123 REG	28.78	Community Larder	53.67	Parish Clerk (July / August 2023)	555.57	PJL Hygienic Systems Ltd (Climate Emergency Fund)	1920.00	Amazon – Printer Cartridges	52.66	Total	<u>7509.68</u>		
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8. Mary Parsons Gift Charity	<p>Cllr. Firth had invited Trustees of the Mary Parsons Gift Charity to attend the Parish Council meeting following discussion with Clayhiden Parish Council regarding the future of the charity. Charles Isdell-Carpenter and Diana Morris attended and explained the background and history of the charity, the challenges that the Trustees have had to deal with in recent years and the current situation now that the MPG land had been sold. Proceeds from the sale are currently being held on account. Clayhiden Parish Council Trustees have requested that their half of the proceeds is transferred to the Parish Council for their future management, however the current Churchstanton Parish Council Trustees would like to see the MPG charity continue in Churchstanton Parish under the management of the Trustees. Charles advised the Parish Council that all three of the current Churchstanton Parish Council nominated Trustees terms will end in December 2023 at which time they would all request that they are nominated to continue in their roles and stand again as Trustees of the charity for a further four-year term.</p>																																						
9. Planning Applications	<ul style="list-style-type: none"> 10/23/0015 - Change of use of land to mix of agricultural and holistic retreat, erection of a wood store with washroom and shower, alterations to wood store and retreat barn with installation of solar panels and installation of 2 No. ground mounted solar panels at Satori, Oatens Farm Lane, Churchinford (part retention of works already undertaken) 																																						

	<p><i>The Parish Council support this application</i></p> <ul style="list-style-type: none"> • 10/22/0024 (Amendment) -Formation of access track to Bracken Lodge, Stapley Road, Stapley, Churchstanton <p><i>The Parish Council have no comment to make on this application</i></p>		
10. Climate Change	No update.		
11. Highways / PPLO Update / Outdoor Space	<p><u>The Quarry</u> – See update in Public Participation Time</p> <p><u>Traffic Movement</u></p> <ul style="list-style-type: none"> ➤ <u>Community Speedwatch</u> – Several days of data capture had taken place and out of 70 + vehicles driving through the village, only one vehicle was over the 30mph speed limit driving at 37mph. ➤ <u>Progress of Road Safety Grant Application and Purchase of Speed Indicator Devices</u> – The Memorandum of Understanding from SCC had now been received and subsequently an application has now been placed with the Avon & Somerset Police, Road Safety Grant Team for the cost of the purchase and Installation of two devices. ➤ <u>Community Funded 20mph Speed Limits</u> – Having considered the cost of implementing the reduced speed limit (£15,000), together with the outcome of the recent data capture by the Community Speedwatch Team, the parish council decided not to pursue this at this stage. <p><u>PPLO</u> – The position has now been advertised but with no interest to date.</p>		
12. Policy Review	None due for review.		
13. Local Community Network	Unfortunately, Cllr. Firth was unable to attend the meeting on 2 nd August 2023. The next meeting takes place on Monday 23 rd October 2023.		
14. Remembrance Sunday 2023	<p>Sunday 12th November 2023</p> <p>The Clerk will purchase a wreath and attend the Remembrance Service at Churchstanton Parish Church.</p>		
15. Correspondence	<ul style="list-style-type: none"> • SPFA – AGM Friday 15th September 2023 • Thank you Card – Churchinford Pre-School • SALC - Councillor Training 		
13. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Parish Xmas Tree & Cards 		
Date of Next Meeting	Wednesday 11th October 2023		