

# CHURCHSTANTON PARISH COUNCIL

## MINUTES/ACTION NOTES

<b>Name of meeting:</b>	Churchstanton Parish Council Meeting
<b>Date meeting held:</b>	Wednesday 14 <sup>th</sup> December 2023
<b>Meeting location:</b>	Churchinford Village Hall
<b>Present:</b>	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Paul Carter, Cllr. Raadiyah Rifath, Cllr. Tristan Phillips
<b>In attendance</b>	County Councillor Ross Henley, Stephan Lehner (Blackdown Hills Repair Café)
<b>Chair</b>	Cllr. Ian Firth
<b>Clerk</b>	Julie Wardle
<b><u>Public Participation Time</u></b>	Stephan Lehner from the Blackdown Hills Repair Café talked to the Parish Council regarding the benefits of the Repair Café and the desire to extend this facility to make it available to more people in the Blackdown Hills. To do this the Repair Café have recently acquired a workshop to enhance the service available as often items brought in for repair cannot be fixed or repaired due to constraints of time, space or the need to obtain parts to complete the repair. The Repair Café are approaching the Parish Council with a request for grant funding to assist with the set up of the new facility, electricity charges and the purchase of extra equipment. The Parish Council have asked Stephan to provide additional financial information / data from the café in order to support his request and if possible, provide the Parish Council with a financial value that the café requires to support this venture.
<b>Reports from County Councillors, Neighbourhood Watch &amp; Police</b>	<p><b>County Councillor Ross Henley –</b>  <u>Moor Lane</u> – Ross will be contacting Highways for an explanation as to why they have taken the decision not to remove the HGV sign at the top of Moor Lane.  <u>Barn Close</u> – Ross will follow up on his initial enquiries regarding the adoption of Barn Close.  <u>Streetlighting</u> – Cllr. Pearson raised concern with Ross regarding the brightness and upward light pollution caused by street lighting around Fairfield Green. Ross will make enquiries.  <b>Neighbourhood Watch</b> – Nothing to report</p>
<b>1. To resolve to exclude members of the press or public</b>	None
<b>2. Apologies</b>	Cllr. Andrew Crabb
<b>3. Declaration of Interest</b>	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

### Approval/amendment of minutes of previous meeting –

<b>4. Approval and sign off draft minutes of previous meeting</b>	Minutes of Meeting of CPC held on Wednesday 23 <sup>rd</sup> November 2022 - <b>Approved</b>
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																				
5. Finance	<ul style="list-style-type: none"> <li>• <b>Balance of Accounts as at 8<sup>th</sup> December 2022</b></li> </ul> <table border="1" data-bbox="589 228 1576 727"> <tr> <td>Current Account</td> <td style="text-align: right;">2055.94</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">34216.31</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b><u>36272.35</u></b></td> </tr> <tr> <td><b>Income (included in figures above)</b></td> <td></td> </tr> <tr> <td><b>Payments for approval</b></td> <td></td> </tr> <tr> <td>Parish Clerk Fees – Nov 22 (including National Pay Award Back Pay to April 2022)</td> <td style="text-align: right;">602.52</td> </tr> <tr> <td><b>Sub-total</b></td> <td style="text-align: right;"><b><u>35669.83</u></b></td> </tr> <tr> <td><b>Minus Reserved Funds</b></td> <td></td> </tr> <tr> <td>Climate Emergency Fund</td> <td style="text-align: right;">16800.00</td> </tr> <tr> <td><b>BALANCE Remaining</b></td> <td style="text-align: right;"><b><u>18869.83</u></b></td> </tr> </table> <ul style="list-style-type: none"> <li>• Approval of payments – <b>Approved</b></li> <li>• 2023-24 Budget – Priorities for the budget will be: <ul style="list-style-type: none"> <li>- Speed Indicator Devices (Taunton &amp; Honiton Roads)</li> <li>- Cost of Living Funding (Community Larder)</li> <li>- Community Events</li> <li>- Additional Dog Bins x 2</li> <li>- Sustainability</li> <li>- Signage</li> </ul> </li> </ul> <p>The Clerk will prepare a proforma budget for consideration at the next Parish Council meeting on 11<sup>th</sup> January 2023.</p>	Current Account	2055.94	Deposit Account	34216.31	<b>Total</b>	<b><u>36272.35</u></b>	<b>Income (included in figures above)</b>		<b>Payments for approval</b>		Parish Clerk Fees – Nov 22 (including National Pay Award Back Pay to April 2022)	602.52	<b>Sub-total</b>	<b><u>35669.83</u></b>	<b>Minus Reserved Funds</b>		Climate Emergency Fund	16800.00	<b>BALANCE Remaining</b>	<b><u>18869.83</u></b>	JW	11/01/2023
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6. Planning	<p><b><u>30/22/0036</u></b> - Change of use of land from agricultural to equestrian with construction of horse-riding arena at Strawbridges Farm, Churchstanton Road, Pitminster  <b>The Parish Council support this application</b></p> <p><b><u>10/22/0024</u></b> Formation of access track to Willow Lodge, Stapley Road, Stapley, Churchstanton  <b>The Parish Council cannot legitimately comment on applications / plans that are inaccurate and misleading.</b></p>																						

<p><b>7. Correspondence</b></p>	<p><b>Somerset Emergency Community Contacts (SECC) - Somerset Local Authorities Civil Contingencies Partnership (SLACCP)</b></p> <p>Somerset Local Authorities' Civil Contingencies Unit have written to all parish councils to ask for help to develop a database of Somerset Emergency Community Contacts (SECC) who can be used as a first point of contact when an emergency is happening in your area.</p> <p>The main role of the SECC is: -</p> <ul style="list-style-type: none"> <li>• To be a first point of contact during emergencies</li> <li>• To liaise with your Parish Council</li> <li>• Be able to liaise with local residents with identified roles ie. Neighbourhood watch, flood wardens, village agents</li> <li>• Be able to identify and pass information about vulnerable residents</li> <li>• Identify severe and dangerous road conditions restricting transport</li> <li>• Gathering, receiving, and passing information from and to the community</li> <li>• To have good communications via access to phones, email, and internet</li> <li>• Be available to contact within the parish</li> </ul> <p>This network of contacts will be registered on a database in the Civil Contingencies Unit and will be available for use by the County and District Councils.</p> <p>Cllrs. Ian Firth and Ian Foxwell volunteered to become the SECC's for the parish. The Clerk will advise the Somerset Local Authorities Civil Contingencies Partnership accordingly.</p> <p><b>Parish Grant</b> – The Parish Council have received notification from SW&amp;T advising that they will receive the Burial &amp; Footpath Grant Funding in 2023-24</p> <p><b>Xmas Cards</b> – As it was considered to be too late to deliver these before Xmas, Cllr. Tristan Phillips agreed to prepare and arrange printing of a Happy New Year card for delivery to the parish in January.</p>		
<p><b>8. Items of Future Business for the next Agenda</b></p>	<ul style="list-style-type: none"> <li>• Street Lighting – February 2023</li> </ul>		
<p><b>Date of Next Meeting</b></p>	<p><b>Wednesday 11<sup>th</sup> January 2023</b></p>		