

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 14 th June 2023
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. Paul Carter, Cllr. Pearson, Cllr. Phillips
In attendance	County Councillor Ross Henley, County Councillor Sarah Wakefield, C Manning, D Manning, Vanessa DeHaan, Amelia DeHaan, Nancy DeHaan, Joey DeHaan, Annabel Bootle, Greg Slee
Chair	Cllr.Rifath
Clerk	Julie Wardle
<u>Public Participation Time</u>	<p>Mr and Mrs Manning attended the meeting to provide an update on the issue that they had previously raised with the Parish Council regarding potholes / culverts on the Smeatharpe Road. They thanked County Councillor Ross Henley for his intervention and confirmed that some of the potholes had now been filled. However, they remain concerned that the drains along this road still require clearing. Ross commented that he had been told by Somerset County Council that these had been cleared in October 2022. He will discuss this issue with the County Council again.</p> <p>The DeHaan family attended to update the Parish Council on their progress with their Duke of Edinburgh awards. Joey and Nancy had now completed their Bronze and Silver respectively, Amelia continues to work towards her Gold award but is currently taking exams. 'The Big Help Out' had gone very well over the Coronation weekend and they had been really pleased with the number of people who had turned up to help out with their community litter pick. County Councillor Sarah Wakefield commented that there was a possibility that the new Local Community Networks could discuss the issue of litter in their parishes as a group and consider a long-term strategy for managing this.</p> <p>Annabel Bootle offered her assistance with any questions the Parish Council may have regarding planning application no. 10/23/0012.</p> <p>Greg Slee attended to observe the Parish Council meeting process and expressed his interest in the current Parish Councillor vacancy.</p>
Reports from County Councillors, Neighbourhood Watch & Police	<p><u>Somerset County Councillors Ross Henley and Sarah Wakefield</u></p> <p>A report from County Councillors Ross Henley and Sarah Wakefield had been circulated to the Parish Council in advance of the meeting and will be posted on the Parish Council website.</p> <ul style="list-style-type: none">- A meeting date has now been set to discuss the parking at Drake Meadows behind the cottages on Honiton Road. Hopefully this will reach a positive conclusion.- Ross continues to deal with the issues at Gillards Mead and the HGV sign at the top of Moor Lane- Ross talked about a current trial of a bus service at Hatch Beecham which he is in full support of. He encouraged other Parish Council's to investigate this project and Ross can provide further details if needed.

	<ul style="list-style-type: none"> - The County Council have announced a 'reintroduction of trees' strategy. - Following the completion of an appraisal of Adult Social Care services the County Council plan to save £10m. - The County Council are appealing for volunteer drivers. - Ross will be visiting West Buckland School to talk about Free School Meals for every child up to the age of 8 years old. <p><u>Neighbourhood Watch</u> The Parish Clerk is now receiving regular reports via the Neighbourhood Watch from Avon and Somerset Police. Those relevant to our community will be posted on facebook.</p> <p><u>PCSO (Police Community Support Officer)</u> The Parish Clerk will contact our PCSO's and advise them of the recent spate of thefts in the Parish as well as the recent break in at the Forest School.</p>
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. Ian Firth
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of Meeting of the Annual Meeting of CPC held on Wednesday 18 th May 2023 - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS		Action by Whom	Action Date
5. Finance	• Balance of Accounts as at 31 st May 2023			
	Current Account	2761.72		
	Deposit Account	39366.93		
	<u>Total</u>	<u>42128.65</u>		
	<u>Income (included in figures above)</u>			
	<u>Payments for approval</u>			
	River Power Ltd	349.20		
	Adobe Systems (£16.64 net)	19.97		
	Parish Clerk (May 2023)	441.87		
	<u>Sub-total</u>	<u>41317.61</u>		

	<table><tr><td>Minus Reserved Funds</td><td></td></tr><tr><td>Climate Emergency Fund (Net remaining)</td><td>16509.00</td></tr><tr><td>OSMG Grant Funding (Net remaining)</td><td>685.00</td></tr><tr><td><u>BALANCE Remaining</u></td><td><u>24123.61</u></td></tr></table> <ul style="list-style-type: none">• Approval of Payments – In addition to the payments shown above the following payment was presented to the Parish Council for approval:<ul style="list-style-type: none">- Amazon – Printer Cartridges £57.32<p>All payments were approved.</p>• Coronation Event<ul style="list-style-type: none">- £20 donation – The Parish Council agreed to donate the £20 received in donations following the Coronation celebrations to Churchinford Pre-school.- Damage to chairs (£89.99) & pre-school fence (£210) – The Parish Council unanimously approved the above payments following unfortunate damage caused during the Coronation weekend of celebrations.• CIL Receipt - £1541.68 – An additional amount of Community Infrastructure levy had been received from Somerset County Council. This funding is ring-fenced and can only be used to improve the infrastructure in the Parish.	Minus Reserved Funds		Climate Emergency Fund (Net remaining)	16509.00	OSMG Grant Funding (Net remaining)	685.00	<u>BALANCE Remaining</u>	<u>24123.61</u>		
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6. Planning Applications	<ul style="list-style-type: none">• 10/21/0029 - LAND AT MUNTY COTTAGE, MUNTY LANE, CHURCHSTANTON, TAUNTON, TA3 7RH Demolition of outbuilding and erection of 1 No. dwelling with associated works on land at Munty Cottage, Munty Lane, Churchstanton There was no change to the original response from the Parish Council• 10/23/0012 - Erection of stable block and formation of extension to yard area at Westercombe Farm, Downlands Lane, Churchstanton The Parish Council support this application										
7. Climate Change	<ul style="list-style-type: none">• No update from Cllr. Rifath• Recent policy changes within the new unitary council will result in more focus and activities on Climate Change										
8. Highways / PPLO Update / Outdoor Space	<p><u>The Quarry</u> – No update.</p> <p><u>Progress of Road Safety Grant Application & Purchase of Speed Indicator Devices</u> – Approval had been received from SCC Traffic Management Team for the position and installation of the two Speed Indicator Devices on Honiton Road and Taunton Road. The cost of the necessary changes and installation of and to the supporting posts was approved by the Parish Council.</p> <p><u>PPLO (Public Paths Liaison Officer)</u> – The Parish Council are still looking to appoint a replacement PPLO to take on this role alongside our other PPLO, Peter Alfrey. Anyone interested in this role should contact the parish clerk.</p>										

	<u>Correspondence from Mr Booth re Dog Attack</u> – Correspondence had been received from Mr Booth detailing his concern regarding ‘Dog Control and Dog Attacks’. Following discussions between the Parish Council and the Outdoor Space Management Group (OSMG) regarding this matter, the OSMG have agreed to display new signs at the entrance to both the community field and the quarry.		
9. Policy Review	<u>Grant Awarding Policy</u> – This was moved to the July meeting for review.	JW	14/07/2023
10. Public Access to Website	Due to the absence of Cllr. Firth, this item was moved to the July meeting.	JW	14/07/2023
11. Local Community Network (LCN)	<u>LCN Representative</u> – Cllr. Firth will be the Parish Council representative at the Local Community Network meetings. <u>LCN AREA 18 CHARD & BLACKDOWNS – LAUNCH MEETING – Monday 17th July 2023</u> – Cllr. Firth will attend this meeting.		
12. Correspondence	Cllr. Rifath informed the Parish Council that due to her recent house move she will be resigning as a Parish Councillor with immediate effect following this meeting. A casual vacancy was declared, and the clerk will advise SCC accordingly. The Parish Council wish to thank Raadiyah for all her time, hard work and advice whilst on the Parish Council.	JW	ASAP
13. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Election of Vice-chair • Casual Vacancies 		
Date of Next Meeting	Wednesday 12th July 2023		