

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Annual Meeting of Churchstanton Parish Council
Date meeting held:	Wednesday 18 th May 2022
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Paul Carter, Cllr. Raadiyah Rifath, Cllr. Andrew Crabb
In attendance	
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	None present
Reports from County / District Councillors, Neighbourhood Watch & Police	None
1. Election of Chairman	Cllr. Rifath proposed Cllr. Firth as Chairman, seconded by Cllr. Crabb and agreed unanimously. Cllr. Firth signed the Declaration of Acceptance of Office of Chairman.
2. To resolve to exclude members of the press or public	None
3. Apologies	Cllr. Paul Carter
4. Declaration of Interest	

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

5. Approval and sign off draft minutes of previous meeting	Minutes of CPC Meeting held on Wednesday 13 th April - Approved subject to the addition of ‘Approval of Auditor – Nick Sims’ - approved (Item 5 – Finance)
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date
6. Co-option	One application was received for co-option to the Parish Council from Tristan Phillips. A vote was taken, and Tristan was unanimously voted in favour of co-option as a Parish Councillor with immediate effect. Tristan signed a Declaration of Acceptance of Office.		

7. Election of Vice Chairman	Cllr. Firth proposed that Cllr. Rifath should be appointed as Vice Chairman, this was seconded by Cllr. Crabb and agreed unanimously.																																		
8. Review & Acceptance of Code of Conduct	The Code of Conduct had been circulated in advance to all Parish Councillors for their consideration. Cllr. Firth proposed that this should be adopted by the Parish Council, this was agreed unanimously.																																		
9. Agreement of Ordinary Meeting Dates	It was agreed to continue with the existing meeting dates of 2 nd Wednesday of each month at 7:30pm																																		
10. Finance	<div><div><div>• Balance of Accounts as at 12th May 2022</div><table><tr><td>Current Account</td><td>8180.80</td></tr><tr><td>Deposit Account</td><td>33018.54</td></tr><tr><td>Total</td><td><u>41199.34</u></td></tr><tr><td></td><td></td></tr><tr><td>Income (included in figures above)</td><td></td></tr><tr><td>Precept P1 April – Apr 2022</td><td>5993.50</td></tr><tr><td></td><td></td></tr><tr><td>Payments for approval</td><td></td></tr><tr><td>Parish Clerk Fees – April 2022</td><td>284.35</td></tr><tr><td>BHIB Insurance</td><td>665.77</td></tr><tr><td>Platinum Jubilee Celebrations – Claim 1</td><td>626.63</td></tr><tr><td>Sub-total</td><td><u>39622.59</u></td></tr><tr><td>Minus Reserved Funds</td><td></td></tr><tr><td>The Quarry</td><td>1566.00</td></tr><tr><td>Climate Grant</td><td>20000.00</td></tr><tr><td>BALANCE Remaining</td><td><u>18056.59</u></td></tr></table></div><div><div>• Approval of payments - All payments were Approved</div></div></div>	Current Account	8180.80	Deposit Account	33018.54	Total	<u>41199.34</u>			Income (included in figures above)		Precept P1 April – Apr 2022	5993.50			Payments for approval		Parish Clerk Fees – April 2022	284.35	BHIB Insurance	665.77	Platinum Jubilee Celebrations – Claim 1	626.63	Sub-total	<u>39622.59</u>	Minus Reserved Funds		The Quarry	1566.00	Climate Grant	20000.00	BALANCE Remaining	<u>18056.59</u>		
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11. Planning	<div><div>- 10/22/0006 - Erection of a manure storage building at Glebe Farm, Smeatharpe Road, Churchstanton – The Parish Council support this application</div><div>- 10/22/0007 - Erection of a manure storage building at Glebe Farm, Smeatharpe Road, Churchstanton - The Parish Council support this application</div><div>- 10/22/0008 - Replacement of mono-pitch roof over workshop with a pitched roof to match the dwelling at Biscombe Hill Farm, Stapley Road, Biscombe, Churchstanton - The Parish Council support this application</div></div>																																		
12. Parish Event – Platinum Jubilee Celebrations	<div><div>Plans are coming together now for a 3-day celebration in Churchinford Village.</div><div><div>• Thursday 2nd June – Family Picnic / Fun & Lighting of the Beacon</div><div>• Friday 3rd June – Live Music & Hog Roast</div><div>• Sunday 5th June – Street Party</div></div></div>																																		

	Julie Wardle and Hannah Foxwell will present Jubilee coins, purchased by the Parish Council, to the Pre-School on Wednesday 25 th May and Cllr. Firth and Theo Foxwell will present Jubilee coins to all children at Churchstanton Primary School in assembly on Thursday 9 th June.		
13. Climate Change - Update	No further update at present		
14. Highways / PPLO Update / Outdoor Space	<ul style="list-style-type: none"> • <u>The Quarry</u> – Unfortunately an application to the Heritage Fund from the OSMG has been rejected. The OSMG are due to meet next week and will revise their plans accordingly. • <u>Community Speedwatch</u> – Avon and Somerset Police Speedwatch team have confirmed that Churchinford has been approved for the scheme. The next step is training for the volunteers involved. • <u>Speed Data Collection</u> – Unfortunately Cllr. Carter has had no response trying to obtain previous data collected by the Police. He has suggested therefore, that the Parish Council proceed with the collection of their own data by the Somerset Highways team. 		
15. Correspondence	<ul style="list-style-type: none"> • Commissioners Crime Prevention Fund (Closing date: 27th May 2022) 		
16. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Speed Data Collection 		
Date of Next Meeting	Wednesday 8th June 2022		