

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 20 th March 2024
Meeting location:	Churchinford Village Hall
Present:	Cllr. Firth, Cllr. Foxwell, Cllr. Pearson, Cllr. Sparks, Cllr. Carter
In attendance	County Councillor Ross Henley, County Councillor Sarah Wakefield
Chair	Cllr.Firth
Clerk	Julie Wardle
Public Participation Time	None
Reports from County Councillors, Neighbourhood Watch & Police	<u>SCC County Councillor Update</u> <ul style="list-style-type: none">- SCC have now approved their budget for 2024-2025.- County Councillor Henley has been supporting some parents to ensure access for their children in to the 'right' educational establishment.- County Councillor Henley has been speaking again to Somerset County Council Traffic Management Team regarding the Culmhead crossroads.- There is an ongoing issue with drains in Moor Lane.- The problems with recycling bin collections has been reported and are being addressed.- Councillor Firth raised a concern that the fly tipping of tyres is still occurring. He asked the County Councillors if it was possible to fix CCTV cameras and prosecute those people responsible for this.- Councillor Firth raised that the recycling lorries are still leaving the sides of the lorries open and rubbish is still blowing out of the vehicles in to the lanes around the village.
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr.Phillips
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of the meeting of CPC held on Wednesday 14 th February 2024 - Approved & Signed.
5. Casual Vacancies / Co-option	There remains one vacancy on the Parish Council. The clerk will notify SCC Electoral Services and publish the Notice of Casual Vacancy.

Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																				
6. Finance	<ul style="list-style-type: none"> • Balance of Accounts as at 5th February 2024 <table border="1" data-bbox="591 472 1576 855"> <tr> <td colspan="2"><u>Balance of Bank Accounts</u></td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">6506.78</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">14601.04</td> </tr> <tr> <td><u>Sub-total</u></td> <td style="text-align: right;"><u>21107.82</u></td> </tr> <tr> <td>Minus unrepresented payments</td> <td style="text-align: right;">86.40</td> </tr> <tr> <td><u>Total</u></td> <td style="text-align: right;"><u>21021.42</u></td> </tr> <tr> <td colspan="2"><u>Minus Restricted Grant Funding (Balance remaining)</u></td> </tr> <tr> <td>Climate Emergency Fund</td> <td style="text-align: right;">12.73</td> </tr> <tr> <td>OSMG Grant Funding</td> <td style="text-align: right;">121.86</td> </tr> <tr> <td><u>Total BALANCE Remaining</u></td> <td style="text-align: right;"><u>20886.83</u></td> </tr> </table> • Approval of payments <ul style="list-style-type: none"> - Scribe Payments List - Approved - Invoices received for payment <ul style="list-style-type: none"> ➤ Parish Clerk - Approved ➤ BHPN 2023-24 & 2024-25 – Approved • Scribe Net position Report – The clerk discussed the report with the Parish Council, raising any areas of concern or significant over/underspend. – Approved • Approval of Auditor – The Parish Council approved the appointment of Nick Sims as Internal Auditor for the 2023-2024 accounts. 	<u>Balance of Bank Accounts</u>		Current Account	6506.78	Deposit Account	14601.04	<u>Sub-total</u>	<u>21107.82</u>	Minus unrepresented payments	86.40	<u>Total</u>	<u>21021.42</u>	<u>Minus Restricted Grant Funding (Balance remaining)</u>		Climate Emergency Fund	12.73	OSMG Grant Funding	121.86	<u>Total BALANCE Remaining</u>	<u>20886.83</u>		
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7. Planning Applications	<ul style="list-style-type: none"> • 10/24/0005 - Variation of Condition No. 02 (approved plans) of application 10/22/0017 at Kesel, Brimley Road, Churchstanton <i>The Parish Council support this application</i> 																						

14. Items of Future Business for the next Agenda	None		
Date of Next Meeting	Wednesday 22nd May 2024		