

CHURCHSTANTON PARISH COUNCIL

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 23 rd November 2022
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Paul Carter, Cllr. Andrew Crabb
In attendance	County Councillor Sarah Wakefield, PCSO Tony Wearmouth, S Downer
Chair	Cllr. Raadiyah Rifath
Clerk	Julie Wardle
<u>Public Participation Time</u>	Mrs S Downer – Mrs Downer attended the meeting to discuss the concerns of both her and her husband following the start of work related to planning application no. 10/22/0021. They had written a letter to the Parish Council, circulated in advance of the meeting to highlight their concerns in relation to this planning application. Mrs Downer commented that they did not have any objection to the planning application itself but unfortunately, they had experienced problems with their water supply (low pressure & dirty) following damage caused to their water supply pipe by machinery accessing the site associated with the planning application. To date, there has been no resolution as to who will arrange and pay for the repair of this pipe. In the meantime, South West Water are providing drinking water to them. Mr & Mrs Downer had not received any notification of the planning application from Somerset West and Taunton District Council. The Parish Council will discuss this further in Item 6.
Reports from County Councillors, Neighbourhood Watch & Police	County Councillors – Sarah Wakefield attended. Sarah explained how, in future, she would be circulating a report at the beginning of each month (previously sent just prior to the Parish Council Meeting) to the Parish Council for their information. Budget – Sarah explained how the County Council budget was going to be extremely difficult next year and advised the Parish Council to think carefully about what they request in the Parish Precept. Her advice was to ensure that the Parish Council claim for anything that they think they may need at this stage as it is unlikely that there will be any specific / additional grants later in the financial year. Police – PCSO Tony Wearmouth attended the meeting and explained a little about the area that he and his colleague, PCSO Steve Chapman cover. There are currently only two PCSO’s (Tony & Steve) who cover 165 square miles and 17 Parish Councils working opposite one another to ensure that there is always one of them on duty. The PCSO’s are expected to deal with low level crime and anti-social behaviour however, in reality, they deal with a lot more than that. They are the first point of contact and will sign post any issues that they are unable to deal with. Reported incidents in Churchstanton (over past 3 months) – 0 Reported crimes in Churchstanton (over past 3 months) – 1 theft of fuel In addition, Tony has been working together with Cllr. Carter and our Community Speedwatch Team. One site in the village has been authorised for their use and Tony has submitted a request for a second site to be authorised asap. Neighbourhood Watch – Nothing to report
1. To resolve to exclude members of the press or public	None

2. Apologies	Cllr. I Firth, Cllr. T Phillips, County Councillor Ross Henley
3. Declaration of Interest	None

NB: Those present at this meeting should be aware that their names will be listed in the notes of the meeting which may be released to members of the public on request.

Approval/amendment of minutes of previous meeting –

4. Approval and sign off draft minutes of previous meeting	Minutes of Meeting of CPC held on Wednesday 12 th October 2022 - Approved
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Agenda Item	DISCUSSION AND NEW ACTIONS	Action by Whom	Action Date																										
5. Finance	<ul style="list-style-type: none"> Balance of Accounts as of 14th November 2022 <table border="1" style="margin-left: 20px;"> <tr> <td>Current Account</td> <td style="text-align: right;">2776.07</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">38056.31</td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><u>40832.38</u></td> </tr> <tr> <td>Income (included in figures above)</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Payments for approval</td> <td></td> </tr> <tr> <td>Parish Clerk Fees – Oct 2022 (Paid)</td> <td style="text-align: right;">237.57</td> </tr> <tr> <td>Community Heartbeat Trust – Annual Support</td> <td style="text-align: right;">165.00</td> </tr> <tr> <td>Bussell Plant (Otterhead Estates Trust)</td> <td style="text-align: right;">3200.00</td> </tr> <tr> <td>Sub-total</td> <td style="text-align: right;"><u>37467.38</u></td> </tr> <tr> <td>Minus Reserved Funds</td> <td></td> </tr> <tr> <td>Climate Emergency Fund</td> <td style="text-align: right;">16800.00</td> </tr> <tr> <td>BALANCE Remaining</td> <td style="text-align: right;"><u>20667.38</u></td> </tr> </table> <ul style="list-style-type: none"> Approval of payments – Approved Budget Preparation 2023-24 – The clerk asked the Parish Council to consider their priorities and plans for expenditure in 2022-2023 financial year prior to the next Parish Council meeting on Wednesday 14th December, as the Parish Precept will need to be prepared and submitted in January 2023. 2022-23 National Salary Award – The Parish Council approved the increase to the Parish Clerk’s salary in line with the National Salary Award. Proposed by Cllr. Rifath and seconded by Cllr. Foxwell. Parish Precept 22/23 – This will be paid in one sum in April 2023 instead of two half-yearly instalments as it has previously. 	Current Account	2776.07	Deposit Account	38056.31	Total	<u>40832.38</u>	Income (included in figures above)				Payments for approval		Parish Clerk Fees – Oct 2022 (Paid)	237.57	Community Heartbeat Trust – Annual Support	165.00	Bussell Plant (Otterhead Estates Trust)	3200.00	Sub-total	<u>37467.38</u>	Minus Reserved Funds		Climate Emergency Fund	16800.00	BALANCE Remaining	<u>20667.38</u>		
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	<ul style="list-style-type: none"> Churchstanton Community Fund – Churchinford Cricket Club had applied to the fund for a grant of £4000 for redecoration and repairs and a new gang mower. The Parish Council approved the payment of this grant, and the clerk will advise the Churchstanton Community Fund accordingly. 	JW	ASAP
6. Planning	<ul style="list-style-type: none"> 10/22/0023/LEW -Application for a lawful development certificate for an existing use of a building as 1 No. residential dwelling at The Old Waterworks, Willand Road, Churchstanton The Parish Council approve this application 10/22/0021 - Formation of equestrian manage for private use at Little Friars, Brimley Road, Churchstanton Following receipt of a letter from the neighbours of this property (Mr & Mrs Downer) and the information provided to the parish council during the Public Participation time by Mrs Downer, the parish council will make the following response: The Parish Council support this application in principle but would like the issue concerning the broken water pipe to be resolved prior to approval of this application 		
7. Climate Change - Update	No update		
8. BHPN Cost of Living Survey	Cllr. Pearson had written and submitted a response to this survey on behalf of the parish council.		
9. Grant Applications	<p>Churchinford Community Larder – The clerk talked to the parish council about plans to set up a Community Larder in Churchinford. The proposal is to set up a central donation and collection point for non-perishable food and household items for use by everyone in our community free of charge. To establish this, the clerk asked for a contribution from the parish council of £250 to purchase an outdoor, waterproof cupboard and to purchase an initial start-up of food. The venture will be supported by the Community Shop who will also add to the supplies any food that they have which may be coming towards the end of life. The idea is that everyone in the parish can use it, not only will it support everyone including those facing financial hardship but will also cut down on the amount of food wastage in our parish. The parish council approved this grant of £250 in full.</p> <p>Blackdown Hills Repair Café - The parish council had received an email from the Blackdown Hills Repair Café with a request for funding to support their workshop. To meet the growing popularity of the service they have recently acquired a workshop to enhance the facility. The parish clerk will invite Stephan, the co-ordinator of the group to attend their next meeting to discuss their request and clarify how much grant funding the group are requesting.</p>		
10. Highways / PPLO Update / Outdoor Space	<ul style="list-style-type: none"> The Quarry – No further update Community Speedwatch – No further update (see comments from PCSO Tony Wearmouth) Road Safety Grant for SID's – An application is now in progress. A member of the Traffic Management Team will meet with the Parish Clerk to agree the exact site / positioning of two Speed Indicator Devices on Taunton & Honiton roads. 		

<p>11. Correspondence</p>	<p>Somerset Emergency Community Contacts (SECC) - Somerset Local Authorities Civil Contingencies Partnership (SLACCP)</p> <p>Somerset Local Authorities' Civil Contingencies Unit have written to all parish councils to ask for help to develop a database of Somerset Emergency Community Contacts (SECC) who can be used as a first point of contact when an emergency is happening in your area.</p> <p>The main role of the SECC is: -</p> <ul style="list-style-type: none"> • To be a first point of contact during emergencies • To liaise with your Parish Council • Be able to liaise with local residents with identified roles ie. Neighbourhood watch, flood wardens, village agents • Be able to identify and pass information about vulnerable residents • Identify severe and dangerous road conditions restricting transport • Gathering, receiving, and passing information from and to the community • To have good communications via access to phones, email, and internet • Be available to contact within the parish <p>This network of contacts will be registered on a database in the Civil Contingencies Unit and will be available for use by the County and District Councils.</p> <p>If you think you might be interested in this role or for further information, please contact the parish clerk.</p>		
<p>12. Items of Future Business for the next Agenda</p>	<ul style="list-style-type: none"> • SECC nominations • 2022-2023 Budget 		
<p>Date of Next Meeting</p>	<p>Wednesday 14th December 2022</p>		