

MINUTES/ACTION NOTES

Name of meeting:	Churchstanton Parish Council Meeting
Date meeting held:	Wednesday 28 th September 2022
Meeting location:	Churchinford Village Hall
Present:	Cllr. Ian Foxwell, Cllr. K Pearson, Cllr. Andrew Crabb, Cllr. Raadiyah Rifath
In attendance	County Councillors Ross Henley & Sarah Wakefield, Vanessa De Haan, Nancy De Haan, Joey De Haan, Margaret Gurrin, Jane Powell
Chair	Cllr. Ian Firth
Clerk	Julie Wardle
<u>Public Participation Time</u>	<p>Nancy and Joey De Haan attended with Vanessa De Haan to discuss their wish to carry out ‘weekly’ litter picking duties (footpaths and roads) within the parish to complete the voluntary work module of their Bronze, Silver & Gold (Big sister, Amelia) Duke of Edinburgh Awards. Joey (Bronze) will need to complete this for 3 months, Nancy (Silver) for 6 months and Amelia (Gold) for 1 year. They will be producing weekly reports on the litter that is found and will submit these reports periodically to the parish council for their oversight. At the end of each of their working periods, they have asked if the parish council could sign off the completion of their voluntary work modules. The parish council unanimously agreed that whilst they could not oversee or take responsibility for Nancy, Joey and Amelia whilst they complete this, they are very happy to sign off their work at the end of each of their time frames. It was suggested that as Amelia was working towards her Gold award, that maybe she might like to organise a community litter picking event. County Councillor Sarah Wakefield advised that litter picking equipment / packs are available to borrow from SW&T District Council.</p> <p>Margaret Gurrin and Jane Powell attended as representatives of the Barn Close Committee to discuss the possibility of the parish council adopting the playground on the community field. It was suggested that they contact the Outdoor Space Management Group (OSMG) initially as they manage the upkeep of this open space.</p> <p>Ross Henley commented on the delay / barriers preventing the adoption by SCC of the roads in Barn Close. This is something that Ross will follow up and question.</p>
Reports from County Councillors, Neighbourhood Watch & Police	<p>County Councillors Ross Henley and Sarah Wakefield</p> <ul style="list-style-type: none"> • Ross will meet on site with residents/councillors in Moor Lane and the Traffic Management Team at SCC on Monday 24th October at 11:30 to discuss the repositioning of the HGV sign at the top of the lane. • Back access issues from the turning area on Drake Meadows to the properties on Honiton Road are ongoing. • Ross has contacted and spoken to the new Headteacher at Churchstanton Primary School. • Local Community Networks – Whilst the boundaries for these network groups have not yet been finalised, Ross is concerned that rural parishes should not be grouped with large towns i.e. Taunton. Ross is keen that the Blackdown parishes should be within the same Local Community Network. A public consultation is currently taking place and Ross was keen for Councillors as well as members of the public to take part and complete the questionnaire. The response date is 17th October 2022. https://someset.inconsult.uk/LCNs/respondByQuestionnaire. Sarah also urged everyone to get involved with the consultation and reiterated that nothing had yet been decided or finalised regarding the networks including the proposed options for the boundaries so it is important to have your say now.

	<p>Police – PCSO Steve Chapman had been due to attend our scheduled meeting on Wednesday 14th September but due to the rescheduling of that meeting following the death of HM Queen Elizabeth II, he will now attend our next scheduled meeting on Wednesday 12th October.</p> <p>Neighbourhood Watch – Nothing to report</p>
1. To resolve to exclude members of the press or public	None
2. Apologies	Cllr. T Phillips, Cllr. Paul Carter
3. Declaration of Interest	None

Agenda Item	DISCUSSION AND NEW ACTIONS		Action by Whom	Action Date
5. Finance	<ul style="list-style-type: none">Balance of Accounts as at 31st August 2022			
	Current Account	2974.70		
	Deposit Account	33018.54		
	Total	<u>35993.24</u>		
	Income (included in figures above)			
	Payments for approval			
	Parish Clerk Fees – August 2022	193.37		
	SALC – Responding to Planning Applications (Cllr. Phillips)	25.00		
	SALC – Councillor Essentials Part 1 Training (Cllr. Phillips)	25.00		
	SALC – Councillor Essentials Part 2 Training (Cllr. Phillips)	15.00		
	SALC – Affiliation Fee 2022-23	248.44		
	Sub-total	<u>35486.43</u>		
	Minus Reserved Funds			
	Climate Emergency Fund	20000.00		
	BALANCE Remaining	<u>15486.43</u>		
	<ul style="list-style-type: none">Approval of payments – Approved			
	<ul style="list-style-type: none"><u>Climate Emergency Fund</u> – The project has now started to progress. The clerk will contact SW&T to confirm the situation regarding these funds should the project stall.		JW	12/10/22
	<ul style="list-style-type: none"><u>Budget Review</u> – The clerk will bring a six-monthly budget review to the next parish council meeting.		JW	12/10/22

6. Planning	<ul style="list-style-type: none"> • 10/22/0017 Partial demolition of dwelling with erection of extensions and link to garage, to be converted into ancillary accommodation at Kesel, Brimley Road, Churchstanton The Parish Council supports this application but request that the applicant pay particular attention to light spill from glazed areas and outside lighting • 10/22/0010 Replacement of tractor shed and erection of a single storey extension to the side at The Firs, Stapley Road, Biscombe, Churchstanton The Parish Council supports this application • 10/22/0018 Erection of a first floor extension to the side and a single storey extension to the rear of 8 Wellesley Way, Churchinford The Parish Council supports this application with the recommendation that the applicant use timber cladding 		
7. Climate Change - Update	<p>Otterhead Lakes Trust – The project has now started – The clerk to contact SW&T for advice regarding the grant funding should the project stall.</p> <p>Renewable Energy Sources – Councillor Rifath would like to raise awareness within the parish of accessibility to renewable energy sources and will investigate where / how parishioners might be pointed towards the relevant information.</p> <p>Research Project – Councillor Rifath is currently involved on a professional level in a research project with the Department for Education to do with the launch of Energy Pods. The aim is to look at de-carbonising existing school estates and reducing their energy consumption.</p>	JW	12/10/22
8. Highways / PPLO Update / Outdoor Space	<ul style="list-style-type: none"> • The Quarry – There is less litter now as when the Scouts use the site they are asked to pick up litter whilst they are there. The Scouts are due to camp on site again on 21st October. Now that the nesting season is over, work can recommence on site. • Community Speedwatch – No further update. • Speed Data Collection – SCC Traffic Management have provided the parish council with data collected by the Police in September 2020. It is hoped that this may be sufficient information to support an application to the Road Safety Fund to enable the purchase of two Speed Indicator Devices (SID's) for Churchinford (Honiton Road & Taunton Road). Cllr. Firth proposed that if this data was not adequate to obtain grant funding, that, as previously agreed by the parish council, the clerk proceeds with a request to SCC Traffic Management Team to install and collect fresh data as soon as possible – this was agreed unanimously. • HGV Sign – Moor Lane – A member of the SCC Traffic Management Team will meet with residents of Moor Lane and County Councillor Ross Henley on Monday 24th October 2022 to try and find a new position for the HGV sign. • Play Park / Community Field – Margaret Gurrin & Jane Powell had attended the public participation time earlier in the meeting to discuss the possibility of the parish council adopting the playground on the community field. It was suggested that initially they contact the Outdoor Space Management Group (OSMG) to discuss their proposal, as they are responsible for the management and upkeep of this open space. 	JW	12/10/22

9. Correspondence	<ul style="list-style-type: none"> - CBO Community Bus dissolution – <i>Councillor Pearson explained that the community bus has now been sold and the proceeds of the sale have been donated to the Blackdown Hills Support Group.</i> - Chair's Award for Service to the Community 2022/23 (Deadline 31st October 2022) - SPFA (Somerset Playing Fields Association) - Somerset inclusion grants - Forwarded to OSMG - Civility & Respect Pledge - Blackdown Community Shed – <i>Refer to Blackdown Hills Community Fund</i> - SW&T – Vacancies for the Independent Remuneration Panel – <i>Closing date has now passed</i> - LCN Consultation – Deadline 17th October – <i>October meeting agenda item. Councillors raised their concern that all but one of the 12 briefings were within the working day making it difficult for working councillors to attend.</i> - BHPN AGM – Thursday 10th November - SW&T Free Trees – <i>Forwarded to OSMG</i> - Invitation to SCOP II Climate Conference – <i>Councillor Rifath is interested in attending</i> 		
10. Items of Future Business for the next Agenda	<ul style="list-style-type: none"> • Local Community Networks – Public Consultation 		
Date of Next Meeting	Wednesday 12 th October 2022		